OTHER ANNUAL EVENTS COUNCILLORS ARE EXPECTED TO ATTEND

The Annual Town meeting in March which is an opportunity to interact with the electorate, Annual Civic Service, Royston May Fayre, the Mayor’s Civic Reception and the Remembrance Sunday Parade.

There are also a host of other events held throughout the year such as the Mayor’s charity fund raising events, the Naturally Royston community competitions/projects, Silver Sunday, Museum exhibitions and the Annual local school visits to all first and middle schools in Royston, where we meet with school children to talk about our work.

AND FINALLY!

The amount of time and effort you put into your council work depends on you and your circumstances, all we would hope is that you have care and concern for the people of Royston, who you would be representing, and would want to make a significant contribution to the life of the town itself.

We need people who are ready to help whenever they can, are forward thinking and pro-active and can give a commitment for at least 4 years to being the best ambassador they can be for the town of Royston. It can be an exciting and challenging role but also at times frustrating. You would also be doing this on a totally voluntary basis as Royston Town Councillors do not receive any allowances.

STILL INTERESTED AND WANT TO KNOW MORE?

Please contact the Town Hall offices and talk to the Town Clerk or other members of staff, where more help, advice and information can be given to you. Current serving Town Councillors will also be very happy to talk to you about their experiences and our individual contact details can be found on the council’s website, Newsletter or in the Town Hall Office.

Royston Town Council Tel. 01763 245484

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Possible candidates may stand as an independent but may find it easier to be 
nominated by representatives of a political party for electioneering purposes, 
and once elected remain under their respective party affiliations. The Town 
Council itself is non-political.

**WHAT DOES THE TOWN COUNCIL ACTUALLY DO?**

The Town Council is responsible for the running and funding of the Royston 
and District Museum and Art Gallery, Town Hall, Market Hill Rooms, Green 
Street Allotments, Green Walk and Stile Plantations, The War Memorial, 
Royston Cave and the Community Toilet Scheme. 
It is also responsible for the annual May Fayre and Naturally Royston, and 
administers the Leete Charity and the Mayor’s Annual Community Trust Fund 
Awards. The Council also runs the Royston weekly markets. Markets are held on 
Wednesdays and Saturdays. A Market Supervisor is employed by the council to facilitate the running of these markets, working with a small group of Councillors.

**WHAT DOES BEING A TOWN COUNCILLOR INVOLVE?**

All councillors are summoned to attend the **Full Council** meeting which is held 
every two months. They will also serve on a maximum of 2 of each of the 3 
principal committees which are the **Finance Committee**, the **Planning Committee** and the **General Purposes and Highways Committee**.

The Planning and Finance Committees meet every month with the 
GP and Highways Committee meeting five times a year. The Full Council 
meeting and all principal committee meetings are held on a Monday evening at 7.30pm.

The Annual Council meeting is held in May/June each year and sees the new 
Mayor inaugurated and members elected on to the committees. Meetings of ALL committees follow this where the chairman and vice chairman of each 
committee are elected for the ensuing year.

Please note: if you fail to attend meetings consecutively for more than 6 
months without approval from Full Council, then you are disqualified and cease 
to be a councillor.

There are also other sub-committees and working parties of which you can 
become a member, these are:

- **Town Council Properties Sub-Committee** - meet on Mondays, approx 4 times a year, normally following the Finance Committee meeting.
- **Naturally Royston working party** – meet once a month on Tuesdays.
- **Museum Sub-Advisory Committee** - meet quarterly on Thursdays.
- **Leete Charity** – meet four times a year on Mondays normally after a Full Council meeting.
- **May Fayre working party** – meetings are called as required.
- **Mayor’s Trust Fund Community Awards** - Meet twice a year to go through the applications received for grants from community groups.
- **Cave Fund Trustees** – meet twice a year.

Councillors also represent the Council on various local charity committees 
and other local organisations, such as the Royston Day Centre, 
Citizens Advice Bureau, Royston Sports Council and Home-Start to name but a few. You will be asked to be a representative on at least one of these groups and be prepared to attend their meetings.

Depending on which council committees you are on will govern how many 
meetings you need to attend each month. Typically there will be no more 
than four to five meetings each month and sometimes as few as two.

In order for you to see how our various committees work, why not come along 
to any of the meetings that are open to the public. 
Agendas for meetings and details of meeting dates and times are always posted on the Town Council notice board outside the Town Hall offices and on the Town Council Website: www.roystontowncouncil.gov.uk.