

Agenda item 5i – Bank reconciliation

<b>Royston Town Council 2021-2022</b>			
<b>Bank Reconciliation February 2022</b>			
<u>Receipts</u>		<u>Payments</u>	
<b>B/F</b>	<b>1,182,943.63</b>	<b>B/F</b>	<b>407,472.97</b>
February income	31,335.36	February payments	55,795.93
	<b>1,214,278.99</b>		<b>463,268.90</b>
Receipts to date	1,214,278.99		
Less Payments to date	463,268.90		
	<b>751,010.09</b>		
<b>Represented by</b>			
RTC Current Account -		69,172.90	
Less un-cleared Chqs		- 24,140.56	
		<b>45,032.34</b>	
Business Premium account		9,696.25	
Treasury Deposit		-	
Treasurers BPA (Stamford Yard)		65,722.00	
Treasurers BPA		530,072.00	
Public Sector Deposit Fund		100,000.00	
Takings Account		487.50	
		<b>751,010.09</b>	
<b>War Memorial Account</b>			
<u>Receipts</u>		<u>Payments</u>	
<b>B/F</b>	<b>4,386.00</b>	<b>B/F</b>	<b>0.00</b>
February Receipts	4,386.00	February Payments	-
	<b>4,386.00</b>		-
Receipts to date	4,386.00		
Less Payments to date	0.00		
	<b>4,386.00</b>		
	<b>In Treasurers BPA</b>	<b>In Current</b>	<b>Total</b>
RTC War Memorial	4,206.00	180.00	4,386.00
			<b>4,386.00</b>
		Unpresented cheques	0.00
			<b>4,386.00</b>
Petty Cash for noting	01/02/2022	28/02/2022	
Office	100.06	100.06	
Museum	90.09	90.09	
Markets	5.00	5.00	
Cave	100.00	100.00	
Totals	<b>£ 295.15</b>	<b>£ 295.15</b>	

## Bank reconciliation (cont.)

<b>Royston Town Council 2021-2022</b>			
<b>Charity Accounts February 2022</b>			
<b>Cave Account</b>			
<u>Receipts</u>		<u>Payments</u>	
B/F	<b>34,895.47</b>	B/F	<b>2,284.43</b>
February Receipts	-	February Payments	
	<u>34,895.47</u>		<u>2,284.43</u>
Receipts to date	34,895.47		
Less Payments to date	2,284.43		
	<b><u>32,611.04</u></b>		
<b>Represented by</b>			
RTC - Cave Account	32,611.04		
Less un-cleared Chqs	-		
		<b>£ <u>32,611.04</u></b>	
<b>Leete Account</b>			
<u>Receipts</u>		<u>Payments</u>	
B/F	<b>20,546.76</b>	B/F	<b>2,001.30</b>
February Receipts	149.77	February Payments	8.35
	<u>20,696.53</u>		<u>2,009.65</u>
Receipts to date	20,696.53		
Less Payments to date	2,009.65		
	<b><u>18,686.88</u></b>		
<b>Represented by</b>			
RTC - Leete Account	18,686.88		
Less un-cleared Chqs			
		<b>£ <u>18,686.88</u></b>	
<b>Town Mayor's Community Trust Fund</b>			
<u>Receipts</u>		<u>Payments</u>	
B/F	<b>22,395.80</b>	B/F	<b>2,164.83</b>
February Receipts	137.86	February Payments	1,868.00
	<u>22,533.66</u>		<u>4,032.83</u>
Receipts to date	22,533.66		
Less Payments to date	4,032.83		
	<b><u>18,500.83</u></b>		
<b>Represented by</b>			
Mayor's Charity monies	319.62		
Community Fund	20,041.21		
Less un-cleared Chqs	1,860.00		
		<b>£ <u>18,500.83</u></b>	

Agenda item 5ii – income and expenditure

<b>ROYSTON TOWN COUNCIL</b>																		
<b>Summary of Royston Town Council Income &amp; Expenditure for 2021-2022 to-date against allocated budget</b>																		
<b>EXPENDITURE</b>	<b>Quarter 1</b>			<b>Quarter 2</b>			<b>Quarter 3</b>					<b>Quarter 4</b>			<b>Year to Date</b>	<b>Agreed Budget</b>	<b>YTD Budget variance</b>	
	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Estimated Quarterly Budget</b>	<b>QTD Variance</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>				
Admin/Democracy	8,732	6,850	7,230	6,835	6,660	9,311	9,011	12,386	9,347	28,544	108%	9,075	9,035	-	94,472	129,571	80%	
Museum	4,115	2,686	8,951	7,089	8,493	5,209	9,828	6,621	18,911	21,047	168%	7,088	6,579	-	85,570	91,666	102%	
Town Hall	3,005	2,348	3,324	2,972	2,953	3,567	2,816	3,982	2,987	12,371	79%	3,256	2,436	-	33,646	59,613	62%	
Priory Rooms	314	254	254	254	254	332	316	316	316	962	99%	316	356	-	3,282	14,508	25%	
Market Hill Rooms	892	1,206	1,631	1,240	1,865	869	1,369	1,928	695	9,237	43%	2,005	1,583	-	15,283	20,294	82%	
Other Expenses	2,045	-	1,372	-	-	604	152	2,287	456	4,200	69%	1,000	250	-	8,166	15,543	57%	
Royston Cave	1,254	624	1,100	1,259	2,122	1,863	747	2,339	940	3,798	106%	1,435	2,277	-	15,960	20,032	87%	
Allotments	349	348	1,234	169	169	458	328	106	328	615	124%	328	521	-	4,338	4,465	106%	
War Memorial	615	85	85	85	85	611	105	105	105	267	118%	105	119	-	2,105	2,423	95%	
30 Kneesworth Street	382	42	42	42	42	55	53	53	53	159	100%	53	59	-	876	1,036	92%	
Plantations	464	482	482	1,092	482	534	524	524	524	5,931	27%	2,324	3,685	-	11,117	19,080	64%	
Public Conveniences	157	127	127	127	127	166	158	458	158	374	207%	758	178	-	2,541	2,913	95%	
Markets and Parking	3,725	3,762	3,495	13,834	3,394	3,539	3,460	3,666	3,460	12,381	86%	13,279	3,954	-	59,568	70,734	92%	
<b>TOTAL EXPENDITURE</b>	<b>26,049</b>	<b>18,814</b>	<b>29,327</b>	<b>35,000</b>	<b>26,646</b>	<b>27,118</b>	<b>28,867</b>	<b>34,771</b>	<b>38,280</b>	<b>99,885</b>	<b>102%</b>	<b>41,022</b>	<b>31,032</b>	<b>-</b>	<b>336,925</b>	<b>451,878</b>	<b>81%</b>	
<b>INCOME</b>	<b>Quarter 1</b>			<b>Quarter 2</b>			<b>Quarter 3</b>					<b>Quarter 4</b>			<b>Year to Date</b>	<b>Agreed Budget</b>		
	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Estimated Quarterly Budget</b>	<b>QTD Variance</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>				
Interest	4	3	16	3	2	17	2	2	21	84	30%	8	14		92	300	33%	
Town Hall	-	1,453	1,998	1,820	2,005	1,945	2,069	1,822	1,654	3,616	153%	1,993	1,975	-	18,734	15,000	136%	
Priory Centre	-	-	-	28	33	136	84	121	77	75	377%	165	83	-	727	500	159%	
Market Hill Rooms	-	335	390	714	425	701	1,251	1,158	1,093	2,049	171%	1,024	996	-	8,086	7,500	118%	
Cave	-	-	30	-	-	682	200	300	100	521	115%	2,618	100	-	4,030	10,000	44%	
Allotments	166	25	54	166	55	85	193	39	1,956	1,993	110%	2,559	492	-	5,791	5,600	113%	
30 Kneesworth Street	-	-	-	4,143	-	3,813	-	-	3,813	7,865	48%	-	-	-	11,769	15,580	82%	
Museum	-	7	-	-	7	47	-	-	2	95	2%	-	-	-	63	750	9%	
Markets and Parking	3,856	5,531	5,563	6,201	2,493	9,610	6,044	4,752	5,292	12,833	125%	6,086	4,790	-	60,217	54,000	122%	
<b>TOTAL INCOME</b>	<b>4,026</b>	<b>7,354</b>	<b>8,051</b>	<b>13,073</b>	<b>5,020</b>	<b>17,036</b>	<b>9,843</b>	<b>8,194</b>	<b>14,008</b>			<b>14,453</b>	<b>8,450</b>	<b>-</b>	<b>109,508</b>	<b>109,230</b>	<b>109%</b>	
<b>PRECEPT</b>	165,734						165,735									331,469	331,469	
<b>CTRS grants</b>	5,590						5,589									11,179	11,179	
<b>Balance</b>															<b>£ 115,231</b>	<b>£ -</b>		