

Finance Committee meeting – Monday 27<sup>th</sup> March 2023

Agenda item 5i – Bank Reconciliation

<b>Royston Town Council 2022-2023</b>			
<b>Bank Reconciliation February 2023</b>			
<b><u>Receipts</u></b>		<b><u>Payments</u></b>	
<b>B/F</b>	<b>1,243,963.21</b>	<b>B/F</b>	<b>502,410.63</b>
February income	11,295.56	February payments	39,627.26
	<b>1,255,258.77</b>		<b>542,037.89</b>
Receipts to date	1,255,258.77		
Less payments to date	542,037.89		
	<b>713,220.88</b>		
<b>Represented by</b>			
RTC Current Account -		34,116.23	
Less un-cleared Chqs		- 993.97	
		<b>33,122.26</b>	
Business Premium account		9,705.62	
Treasury Deposit		-	
Treasurers BPA (Stamford Yard)		65,722.00	
Treasurers BPA		504,572.00	
Public Sector Deposit Fund		100,000.00	
Takings Account		99.00	
		<b>713,220.88</b>	
<b><u>War Memorial Account</u></b>			
<b><u>Receipts</u></b>		<b><u>Payments</u></b>	
<b>B/F</b>	<b>4,886.17</b>	<b>B/F</b>	<b>0.00</b>
February receipts	4,886.17	February payments	-
	4,886.17		-
Receipts to date	4,886.17		
Less payments to date	0.00		
	<b>4,886.17</b>		
	<b>In Treasurers BPA</b>	<b>In Current</b>	<b>Total</b>
RTC War Memorial	4,706.00	180.17	4,886.17
			<b>4,886.17</b>
		Unpresented cheques	0.00
			<b>4,886.17</b>
Petty Cash for noting	01/02/2023	28/02/2023	
Office	102.80	102.80	
Markets	-	-	
Cave	100.00	100.00	
Totals	<b>£ 202.80</b>	<b>£ 202.80</b>	
Prepared by Finance Assistant		Date	
Agreed by RFO/Town Clerk		Date	
Approved		Date	

**Royston Town Council 2022-2023**  
**Charity Accounts - February 2023**

**Cave Account**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>32,611.04</b>	B/F	<b>0.00</b>
February receipts		February payments	
	32,611.04		-
Receipts to date	32,611.04		
Less payments to date	0.00		
	<b>32,611.04</b>		
<b>Represented by</b>			
RTC - Cave Account	32,611.04		
Less un-cleared Chqs	-		
		<b>£ 32,611.04</b>	

**Leete Account**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>20,747.88</b>	B/F	<b>1,814.10</b>
February receipts	142.05	February payments	9.00
	20,889.93		1,823.10
Receipts to date	20,889.93		
Less payments to date	1,823.10		
	<b>19,066.83</b>		
<b>Represented by</b>			
RTC - Leete Account	19,066.83		
Less un-cleared Chqs			
		<b>£ 19,066.83</b>	

**Town Mayor's Community Trust Fund**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>20,122.02</b>	B/F	<b>276.13</b>
Receipts	40.00	Payments	8.00
	20,162.02		284.13
Receipts to date	20,162.02		
Less payments to date	284.13		
	<b>19,877.89</b>		
<b>Represented by</b>			
Mayor's Charity monies	1,064.56		
Community Fund	18,813.33		
Less un-cleared Chqs			
		<b>£ 19,877.89</b>	

Prepared by Finance Assistant

Date

Agreed by RFO/Town Clerk

Date

Approved

Date

## Agenda Item 5ii – Income and expenditure

ROYSTON TOWN COUNCIL															
Summary of Royston Town Council Income & Expenditure for 2022-2023 to-date against allocated budget															
EXPENDITURE	Quarter 1			Quarter 2			Quarter 3			Quarter 4			Year to Date	Agreed Budget	YTD Budget variance
	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March			
Admin/Democracy	14,931	10,039	11,633	9,485	12,824	12,258	9,836	26,482	11,220	11,541	10,631	-	140,880	144,541	106.24%
Museum	45,500	2	66	-	-	45,500	-	-	-	-	900	-	91,968	91,000	110.16%
Town Hall	3,569	2,991	3,232	3,233	3,260	3,229	3,486	3,843	3,936	3,330	2,967	-	37,076	62,038	65.14%
Priory Rooms	417	381	395	381	381	386	393	565	427	427	427	-	4,580	15,491	32.23%
Market Hill Rooms	1,116	2,030	1,668	1,543	2,027	1,640	1,502	1,653	1,694	1,561	874	-	17,308	23,728	79.51%
Other Expenses	2,038	2,160	30	27	4,726	28	889	196	95	2,534	246	-	12,969	16,286	86.80%
Royston Cave	1,625	2,207	1,641	1,740	1,748	1,568	1,575	1,456	1,387	2,036	1,402	-	18,385	21,117	94.90%
Allotments	551	629	395	893	381	386	644	565	427	427	427	-	5,725	6,761	92.30%
War Memorial	791	754	263	254	254	257	262	377	285	285	285	-	4,067	4,101	108.10%
30 Kneesworth Street	409	63	66	63	63	64	66	94	71	71	71	-	1,101	1,109	108.21%
Plantations	672	4,434	708	861	381	2,231	706	565	2,217	427	427	-	13,629	20,878	71.15%
Public Conveniences	139	127	304	127	127	1,329	131	188	142	742	742	-	4,098	3,939	113.40%
Markets and Parking	3,885	3,749	3,938	13,514	3,751	4,477	3,999	4,270	3,973	14,166	4,398	-	64,120	73,167	95.52%
<b>TOTAL EXPENDITURE</b>	<b>75,643</b>	<b>29,566</b>	<b>24,339</b>	<b>32,121</b>	<b>29,923</b>	<b>73,353</b>	<b>23,489</b>	<b>40,254</b>	<b>25,874</b>	<b>37,547</b>	<b>23,797</b>	<b>-</b>	<b>415,906</b>	<b>484,156</b>	<b>93.63%</b>
INCOME	Quarter 1			Quarter 2			Quarter 3			Quarter 4			Year to Date	Agreed Budget	YTD Budget variance
	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March			
Interest	40	51	120	79	91	325	144	172	591	258	303	-	2,174	200	1184.83%
Town Hall	1,441	1,806	1,495	1,823	1,357	2,533	1,870	1,754	1,322	1,507	1,732	-	18,640	28,000	72.56%
Priory Centre	36	131	36	105	102	159	102	276	66	314	286	-	1,613	1,000	175.82%
Market Hill Rooms	1,251	1,390	909	942	467	1,126	1,186	1,213	555	976	1,003	-	11,018	10,000	120.10%
Cave	1,499	2,156	2,683	2,591	1,782	2,302	536	368	632	200	300	-	15,049	7,500	218.71%
Allotments	128	28	-	198	90	55	152	26	2,695	2,101	519	-	5,992	5,600	116.63%
30 Kneesworth Street	-	-	4,153	-	-	-	-	-	-	-	-	-	4,153	15,590	29.04%
Markets and Parking	5,828	4,895	2,996	8,067	5,419	2,241	8,412	6,226	4,794	5,036	5,978	-	59,892	60,000	108.80%
<b>TOTAL INCOME</b>	<b>10,223</b>	<b>10,457</b>	<b>12,392</b>	<b>13,805</b>	<b>9,308</b>	<b>8,741</b>	<b>12,402</b>	<b>10,035</b>	<b>10,655</b>	<b>10,392</b>	<b>10,121</b>	<b>-</b>	<b>118,531</b>	<b>127,890</b>	<b>101.02%</b>
<b>PRECEPT</b>	172,566					172,567							345,133	345,133	
<b>CTRS grants</b>	5,567					5,566							11,133	11,133	
<b>Balance</b>													<b>£ 58,891</b>	<b>£ -</b>	

## Agenda item: 7 – Seating on Melbourn Road

### Background:

At the General Purposes and Highways committee meeting on 20<sup>th</sup> February 2023, members resolved to recommend to Finance Committee to use reserves to cover the cost of installing a seat at the entrance to the Twigden estate on Melbourn Road in Royston, in a position agreed by NHC. NHC will install and maintain the bench.

**Option agreed:** Forest Saver Seat made from recycled plastic.

Cost of 1 bench with 2 armrests:	£527.00
Delivery:	£80.00
Sub-total:	£607.00 excl VAT.
Installation cost:	£186.38
Total:	£793.38



Members are to resolve to agree to pay for the purchase and installation of a seat on Melbourn Road at a cost of £793.38. The funds will be taken from general reserves.