



**Royston Town Council 2023-2024****Charity Accounts - December 2023****Cave Account**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>32,611.04</b>	B/F	<b>0.00</b>
December receipts		December payments	
	<u>32,611.04</u>		<u>-</u>
Receipts to date	32,611.04		
Less payments to date	0.00		
	<b>32,611.04</b>		
<b>Represented by</b>			
RTC - Cave Account	32,611.04		
Less un-cleared Chqs	-		
		<b>£</b>	<b>32,611.04</b>

**Leete Account**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>20,977.36</b>	B/F	<b>1,469.25</b>
December receipts	284.87	December payments	8.35
	<u>21,262.23</u>		<u>1,477.60</u>
Receipts to date	21,262.23		
Less payments to date	1,477.60		
	<b>19,784.63</b>		
<b>Represented by</b>			
RTC - Leete Account	19,784.63		
Less un-cleared Chqs			
		<b>£</b>	<b>19,784.63</b>

**Town Mayor's Community Trust Fund**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>18,916.34</b>	B/F	<b>904.11</b>
December Receipts	517.21	December Payments	9.85
	<u>19,433.55</u>		<u>913.96</u>
Receipts to date	19,433.55		
Less payments to date	913.96		
	<b>18,519.59</b>		
<b>Represented by</b>			
Mayor's Charity monies	776.65		
Community Fund	17,742.94		
Less un-cleared Chqs			
		<b>£</b>	<b>18,519.59</b>

Agenda Item 5ii – Income and Expenditure

<b>ROYSTON TOWN COUNCIL</b>																
<b>Summary of Royston Town Council Income &amp; Expenditure for 2023-2024 to-date against allocated budget</b>																
<b>EXPENDITURE</b>	<b>Quarter 1</b>			<b>Quarter 2</b>			<b>Quarter 3</b>			<b>Quarter 4</b>			<b>Year to Date</b>	<b>Agreed Budget</b>	<b>YTD Budget variance</b>	
	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>				
Admin/Democracy	12,437	12,595	14,278	10,764	11,479	15,570	11,957	17,985	11,009	-	-	-	118,074	151,339	103.77%	
Museum	-	50,369	-	-	-	50,368	-	-	-	-	-	-	100,737	100,000	133.98%	
Town Hall	3,617	2,906	2,498	3,347	2,884	2,690	4,007	3,156	3,402	-	-	-	28,507	68,162	55.62%	
Priory Rooms	415	478	415	415	415	415	415	604	452	-	-	-	4,024	26,446	20.24%	
Market Hill Rooms	1,461	1,837	1,554	1,973	1,729	2,369	1,295	1,479	1,241	-	-	-	14,938	37,995	52.29%	
Other Expenses	2,089	87	2,940	3,335	72	900	1,821	699	99	-	-	-	12,042	23,083	69.38%	
Royston Cave	1,828	2,150	1,674	2,465	1,826	1,775	1,734	1,533	1,653	-	-	-	16,638	22,568	98.05%	
Allotments	562	478	415	415	415	521	977	604	452	-	-	-	4,839	7,205	89.33%	
War Memorial	829	319	777	277	277	277	277	403	301	-	-	-	3,737	4,405	112.83%	
30 Kneesworth Street	444	80	69	69	69	69	69	101	75	-	-	-	1,045	1,194	116.40%	
Plantations	689	530	415	415	415	415	665	604	1,238	-	-	-	5,386	21,329	33.59%	
Public Conveniences	138	159	138	1,338	138	138	138	201	151	-	-	-	2,539	4,089	82.58%	
Markets and Parking	7,016	5,067	5,388	15,043	4,900	4,995	5,480	6,480	5,393	-	-	-	59,762	85,339	93.14%	
<b>TOTAL EXPENDITURE</b>	<b>31,525</b>	<b>77,055</b>	<b>30,561</b>	<b>39,856</b>	<b>24,619</b>	<b>80,502</b>	<b>28,835</b>	<b>33,849</b>	<b>25,466</b>	-	-	-	<b>372,268</b>	<b>553,154</b>	89.51%	
<b>INCOME</b>	<b>Quarter 1</b>			<b>Quarter 2</b>			<b>Quarter 3</b>			<b>Quarter 4</b>			<b>Year to Date</b>	<b>Agreed Budget</b>		
	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>				
Interest	338	321	1,775	375	414	2,097	409	457	2,923	-	-	-	9,109	2,500	484.60%	
Town Hall	1,736	1,685	954	1,326	685	2,013	1,936	1,589	970	-	-	-	12,894	22,000	77.95%	
Priory Centre	106	85	69	215	307	646	606	241	63	-	-	-	2,338	1,000	310.95%	
Market Hill Rooms	1,791	1,174	962	970	468	965	1,162	1,021	760	-	-	-	9,273	12,000	102.78%	
Cave	2,949	3,713	3,799	2,767	2,375	3,366	1,467	50	2,082	-	-	-	22,568	14,000	214.40%	
Allotments	193	57	-	245	35	-	136	2	2,888	-	-	-	3,556	5,900	80.16%	
30 Kneesworth Street	-	-	-	-	-	-	24,854	-	4,688	-	-	-	29,542	17,599	223.26%	
Markets and Parking	6,826	7,667	5,645	5,136	6,069	5,370	5,727	6,825	5,760	-	-	-	55,025	60,000	121.97%	
<b>TOTAL INCOME</b>	<b>13,939</b>	<b>14,702</b>	<b>13,204</b>	<b>11,034</b>	<b>10,353</b>	<b>14,457</b>	<b>36,297</b>	<b>10,185</b>	<b>20,134</b>	-	-	-	<b>144,305</b>	<b>134,999</b>	142.17%	
<b>PRECEPT</b>	193,432					193,431								386,863	386,863	
<b>CTRS grants</b>	5,646					5,646								11,292	11,292	
<b>Balance</b>													<b>£ 170,192</b>	<b>-£ 20,000</b>		

## Agenda Item 7 – Royston War Memorial

Arising from discussions within the Events Working Party it has been noted that there are issues surrounding the War Memorial in Melbourn Street in particular the faulty lighting and cleanliness.

### Background:

When initial work on the restoration of the memorial began in 2018 it was thought that the lights just needed replacing and this could be done after the restoration was carried out. The stonemasons noted that the socket next to the electrical box at the front of the memorial wasn't working and therefore they used their own generator. When the fault was discovered, they were asked, but were adamant they had not disturbed any wires, they had no reason to do so. The old lights were removed in October, the new installed in November and this was when the problem was discovered and the first investigation carried out. The church fire happened just after this investigation in December 2018. There is no record of the Town Council ever having been billed for the electricity supply which is one reason it was thought that it might come from the church and it was thought best to wait for the restoration to be complete in case this rectified the issue.

Incidentally, the lighting work was not carried out as part of the restoration work but as a separate job.

The problem was then investigated by another electrician and an officer from North Herts property services.

The Town Clerk then spoke to Ringway who look after all the street lighting in Hertfordshire. They had no record of a cable being attached to their equipment but if anything had been attached, it would have been disconnected as they don't allow this. They suggested a new supply be installed, by UK power networks, with a feeder pillar, in the Town Council's name. To do this, we would need to check with planning whether this would be allowed as it is a listed monument. The most likely location would be further along the wall to the right of the memorial.

### Proposal:

It is proposed that a further investigation be carried out to see whether an electric feeder pillar can be installed, so that lighting can be restored to the Memorial. To facilitate this Council Officers should research possible solutions. Professional advice should be sought, and quotes obtained to undertake the necessary works in accordance with financial regulations. The result of the investigation and any quotes obtained should be referred to a further Finance Committee for consideration.

It was also noted that the Memorial had not had a deep clean since the restoration in 2018 and is in an unacceptable condition. It is therefore further proposed that Officers take professional advice with a view to obtaining quotes for a deep clean of the Memorial annually between 15 October and 1 November plus a general clean on a three-monthly basis. The findings and quotes to be presented to the Finance Committee for further consideration and a Budget line added to perpetuate regular cleaning.

**Councillor Lisa Adams**