

## Agenda item 5i - Bank reconciliation

<b>Royston Town Council 2021-2022</b>			
<b>Bank Reconciliation December 2021</b>			
<b>Receipts</b>		<b>Payments</b>	
<b>B/F</b>	<b>1,134,919.61</b>	<b>B/F</b>	<b>302,864.83</b>
December income	16,619.83	December payments	48,902.05
	<b>1,151,539.44</b>		<b>351,766.88</b>
Receipts to date	1,151,539.44		
Less Payments to date	351,766.88		
	<b>799,772.56</b>		
<b>Represented by</b>			
RTC Current Account -		66,207.98	
Less un-cleared Chqs		-	22,208.34
		<b>43,999.64</b>	
Business Premium account		9,696.25	
Treasury Deposit		-	
Treasurers BPA (Stamford Yard)		65,722.00	
Treasurers BPA		580,089.67	
Public Sector Deposit Fund		100,000.00	
Takings Account		265.00	
		<b>799,772.56</b>	
<b>War Memorial Account</b>			
<b>Receipts</b>		<b>Payments</b>	
<b>B/F</b>	<b>4,386.00</b>	<b>B/F</b>	<b>0.00</b>
December Receipts	4,386.00	December Payments	-
	4,386.00		-
Receipts to date	4,386.00		
Less Payments to date	0.00		
	<b>4,386.00</b>		
	<b>In Treasurers BPA</b>	<b>In Current</b>	<b>Total</b>
RTC War Memorial	4,206.00	180.00	4,386.00
			4,386.00
		Unpresented cheques	0.00
			<b>4,386.00</b>
Petty Cash for noting	01/12/2021	31/12/2021	
Office	100.06	100.06	
Museum	90.09	90.09	
Markets	5.00	5.00	
Cave	100.00	100.00	
Totals	<b>£ 295.15</b>	<b>£ 295.15</b>	
Prepared by Finance Assistant		Date	
Agreed by RFO/Town Clerk		Date	
Approved		Date	

**Royston Town Council 2021-2022****Charity Accounts December 2021****Cave Account**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>34,895.47</b>	B/F	<b>2,284.43</b>
December Receipts	-	December Payments	
	<u>34,895.47</u>		<u>2,284.43</u>
Receipts to date	34,895.47		
Less Payments to date	2,284.43		
	<b><u>32,611.04</u></b>		
<b>Represented by</b>			
RTC - Cave Account	32,611.04		
Less un-cleared Chqs	-		
		<b>£</b>	<b><u>32,611.04</u></b>

**Leete Account**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>20,110.08</b>	B/F	<b>1,689.15</b>
December Receipts	287.05	December Payments	10.95
	<u>20,397.13</u>		<u>1,700.10</u>
Receipts to date	20,397.13		
Less Payments to date	1,700.10		
	<b><u>18,697.03</u></b>		
<b>Represented by</b>			
RTC - Leete Account	18,697.03		
Less un-cleared Chqs	-		
		<b>£</b>	<b><u>18,697.03</u></b>

**Town Mayor's Community Trust Fund**

<u>Receipts</u>		<u>Payments</u>	
B/F	<b>22,395.19</b>	B/F	<b>2,146.81</b>
December Receipts	0.61	December Payments	10.02
	<u>22,395.80</u>		<u>2,156.83</u>
Receipts to date	22,395.80		
Less Payments to date	2,156.83		
	<b><u>20,238.97</u></b>		
<b>Represented by</b>			
Mayor's Charity monies	181.76		
Community Fund	20,057.21		
Less un-cleared Chqs			
		<b>£</b>	<b><u>20,238.97</u></b>

Prepared by Finance Assistant

Date

Agreed by RFO/Town Clerk

Date

Approved

Date

Agenda item Sii – Income and expenditure

<b>ROYSTON TOWN COUNCIL</b>																	
<b>Summary of Royston Town Council Income &amp; Expenditure for 2021-2022 to-date against allocated budget</b>																	
<b>EXPENDITURE</b>	<b>Quarter 1</b>			<b>Quarter 2</b>				<b>Quarter 3</b>				<b>Quarter 4</b>			<b>Year to Date</b>	<b>Agreed Budget</b>	<b>YTD Budget variance</b>
	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Estimated Quarterly Budget</b>	<b>QTD Variance</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>			
Admin/Democracy	8,732	6,850	7,230	6,835	6,660	9,311	9,011	12,386	9,347	28,544	108%	-	-	-	76,362	129,571	79%
Museum	4,115	2,686	8,951	7,089	8,493	5,209	9,828	6,621	18,911	21,047	168%	-	-	-	71,903	91,666	105%
Town Hall	3,005	2,348	3,324	2,972	2,953	3,567	2,816	3,982	2,987	12,371	79%	-	-	-	27,954	59,613	63%
Priory Rooms	314	254	254	254	254	332	316	316	316	962	99%	-	-	-	2,610	14,508	24%
Market Hill Rooms	892	1,206	1,631	1,240	1,865	869	1,369	1,928	695	9,237	43%	-	-	-	11,695	20,294	77%
Other Expenses	2,045	-	1,372	-	-	604	152	2,287	456	4,200	69%	-	-	-	6,916	15,543	59%
Royston Cave	1,254	624	1,100	1,259	2,122	1,863	747	2,339	940	3,798	106%	-	-	-	12,248	20,032	82%
Allotments	349	348	1,234	169	169	458	328	106	328	615	124%	-	-	-	3,489	4,465	104%
War Memorial	615	85	85	85	85	611	105	105	105	267	118%	-	-	-	1,881	2,423	104%
30 Kneesworth Street	382	42	42	42	42	55	53	53	53	159	100%	-	-	-	764	1,036	98%
Plantations	464	482	482	1,092	482	534	524	524	524	5,931	27%	-	-	-	5,108	19,080	36%
Public Conveniences	157	127	127	127	127	166	158	458	158	374	207%	-	-	-	1,605	2,913	73%
Markets and Parking	3,725	3,762	3,495	13,834	3,394	3,539	3,460	3,666	3,460	12,381	86%	-	-	-	42,335	70,734	80%
<b>TOTAL EXPENDITURE</b>	<b>26,049</b>	<b>18,814</b>	<b>29,327</b>	<b>35,000</b>	<b>26,646</b>	<b>27,118</b>	<b>28,867</b>	<b>34,771</b>	<b>38,280</b>	<b>99,885</b>	<b>102%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>264,871</b>	<b>451,878</b>	<b>78%</b>
<b>INCOME</b>	<b>Quarter 1</b>			<b>Quarter 2</b>				<b>Quarter 3</b>				<b>Quarter 4</b>			<b>Year to Date</b>	<b>Agreed Budget</b>	
	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Estimated Quarterly Budget</b>	<b>QTD Variance</b>	<b>Jan</b>	<b>Feb</b>	<b>March</b>		<b>Budget</b>	
Interest	4	3	16	3	2	17	2	2	21	84	30%	-	-	-	70	300	31%
Town Hall	-	1,453	1,998	1,820	2,005	1,945	2,069	1,822	1,654	3,616	153%	-	-	-	14,766	15,000	131%
Priory Centre	-	-	-	28	33	136	84	121	77	75	377%	-	-	-	479	500	128%
Market Hill Rooms	-	335	390	714	425	701	1,251	1,158	1,093	2,049	171%	-	-	-	6,066	7,500	108%
Cave	-	-	30	-	-	682	200	300	100	521	115%	-	-	-	1,312	10,000	17%
Allotments	166	25	54	166	55	85	193	39	1,956	1,993	110%	-	-	-	2,740	5,600	65%
30 Kneesworth Street	-	-	-	4,143	-	3,813	-	-	3,813	7,865	48%	-	-	-	11,769	15,580	101%
Museum	-	7	-	-	7	47	-	-	2	95	2%	-	-	-	63	750	11%
Markets and Parking	3,856	5,531	5,563	6,201	2,493	9,610	6,044	4,752	5,292	12,833	125%	-	-	-	49,341	54,000	122%
<b>TOTAL INCOME</b>	<b>4,026</b>	<b>7,354</b>	<b>8,051</b>	<b>13,073</b>	<b>5,020</b>	<b>17,036</b>	<b>9,843</b>	<b>8,194</b>	<b>14,008</b>	<b>29,131</b>	<b>110%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>86,605</b>	<b>109,230</b>	<b>106%</b>
<b>PRECEPT</b>	165,734					165,735									331,469	331,469	
<b>CTRS grants</b>	5,590					5,589									11,179	11,179	
<b>Balance</b>															<b>£ 164,382</b>	<b>£ -</b>	