



Royston Town Council

Chief Officer: Paul A. Arnill MBE

MEETING OF ROYSTON TOWN COUNCIL

MONDAY 22nd June 2026

MEMBERS OF THE COUNCIL: Cllrs. Elizabeth Freeman, Ed Nutting, Tim Johnson, Bryony May, Edward McGowan, Bulbul Ahmed, Steve Claydon, Lisa Thompson, Piotr Zolopa, Callum Bartram-Bell, Paul Brown, Gerald Jackson, David May

PRESENT: Cllrs. Elizabeth Freeman, Tim Johnson, Bryony May, Bulbul Ahmed, Piotr Zolopa, Callum Bartram-Bell, Paul Brown, Gerald Jackson, David May

IN ATTENDANCE: Chief Officer, Deputy Chief Officer

The Mayor gave a brief outline of events she had attended during the month.

The chair gave notice that the meeting was being recorded.

FC/22.06.2026/1. APOLOGIES:

To receive apologies for absence.

Apologies Received From: Cllrs. Steve Claydon and Lisa Thompson

Substitutes: None Provided

No Response From: N/A

FC/22.06.2026/2. INFORMATION FOR COUNCILLORS AND PUBLIC

The Chair informed the council regarding the climate and biodiversity emergency and reiterated the rules for public participation.

FC/22.06.2026/3. DECLARATION OF INTERESTS, GIFTS, HOSPITALITY AND DISPENSATIONS

The Chair reiterated the requirements regarding pecuniary declarable interests and otherwise declarable interests.

FC/22.06.2026/4. DECLARATIONS RECEIVED

Cllr. Ed Nutting declared he would not be participating in the grant application for St Thomas of Canterbury Community Grant Application.

FC/22.06.2026/5. DISPENSATIONS GRANTED OR DECLINED

Not applicable.



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- FC/22.06.2026/6. GRANT PROPOSAL – ST THOMAS OF CANTERBURY COMMUNITY GRANT APPLICATION**
The council **RESOLVED** to **APPROVE** the grant for £1,000.00 and **REQUESTED** that consideration be made for a change of event name as well as for any funds raised by the event could be used for the wider community and not just the catholic church
- FC/22.06.2026/7. GRANT PROPOSAL – BARKWAY LITERARY FESTIVAL COMMUNITY GRANT APPLICATION**
The council **RESOLVED** to **DECLINE** the grant application.
- FC/22.06.2026/8. MINUTES OF PREVIOUS COUNCIL MEETINGS**
The council **RESOLVED** to **ACCEPT** the minutes, and the chair signed the following minutes:

18.05.2026 (FC/18.05.2026/1. – FC/18.05.2026/27.)
- FC/22.06.2026/9. MINUTES FROM COMMITTEE MEETINGS FOR INFORMATION PURPOSES**
The council received a list of minutes from committees since the last full council meeting.
- FC/22.06.2026/10. REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS**
The council **RESOLVED** to **ADOPT** the standing orders and financial regulations.
- FC/22.06.2026/11. REVIEW AND ADOPTION OF DELEGATION ARRANGEMENTS**
The council **RESOLVED** to **ADOPT** the delegation arrangements.
- FC/22.06.2026/12. DATA PROTECTION POLICY UPDATES**
- FC/22.06.2026/12.1** The council wanted to put on record thanks to the Deputy Chief Officer for the work that has been undertaken in relation to these documents.
- FC/22.06.2026/12.2** The council **RESOLVED** to **ADOPT** the suite of data protection policies and documents with the Chief Officer to provide periodic updates
- FC/22.06.2026/12.3** The chair called a short break in the meeting.
- FC/22.06.2026/12.4** The chair reconvened the meeting.



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- FC/22.06.2026/13. CAR PARKING WINTER SUBSIDY**
The council **RESOLVED** to **ACCEPT** the Proposal from NHC for £12,200
- FC/22.06.2026/14. GERRY'S ICE CREAM MEMORIAL UPDATE**
Chief Officer to update the council on the memorial stone placement.
District councillors to investigate this further with NHC
- FC/22.06.2026/15. PLANTERS/HANGING BASKETS IN ROYSTON TOWN**
The council **RESOLVED** to **ACCEPT** quotation and employ the services of Barbara Flowers.
- FC/22.06.2026/16. INTERNAL AUDIT REPORTS PERIOD ENDING 30TH SEPTEMBER 2025:**
The Council **RESOLVED** to **ACCEPT** and **NOTED** the report.
- FC/22.06.2026/17. VENUE MANAGER CONFIRMATION OF OFFER**
The council **RESOLVED** to **APPROVE** the appointment of the Venue Manager.
- FC/22.06.2026/18. ANNUAL RETURN 2025-2026:**
- FC/22.06.2026/18.1** The council **RESOLVED** to **APPROVE** and **SIGN** the Annual Governance Statement (section 1) of the Annual Return.
- FC/22.06.2026/18.2** The council **RESOLVED** to **APPROVE** and **SIGN** the Accounting Statements 2025-2026 (section 2) of the Annual Return.
- FC/22.06.2026/19. CIVIC MOMENTS OF REFLECTION MECHANICS**
Council are requested to determine the mechanic for inviting speakers they would like to use.
The council **RESOLVED** to follow the following process regarding civic moments of reflection speaker selection:
Members provide Officers with details of people to invite no councillors to be included. Officers make contact to determine availability. Officers draw up a rota for the Civic Year in consultation with the Mayor. Suggestions for the initial list should be sent to Officers by the 3rd July in time to start Full Council on the 20th July.

Date of next meeting: 20th July 2026.

There being no further business the Chairman closed the meeting

Signed: Eku Kleanan

Date: 20.7.26