



# Royston Town Council

Chief Officer: Paul A. Arnill MBE

## MEETING OF THE FINANCE COMMITTEE

MONDAY 30<sup>th</sup> March 2026

**COMMITTEE MEMBERS:** Councillors, Antony, Squire-Smith, Adams, Brown, Freeman, Harrison, Haugh, Jani, Lockett, Nutting

**PRESENT:** Councillors, Antony, Brown, Harrison, Haugh, Lockett, Nutting

**IN ATTENDANCE:** Chief Officer – Paul Arnill MBE

### MINUTES

The Chair welcomed everybody to the meeting and reminded those present to be mindful of the Climate & Biodiversity Emergency declared by Royston Town Council when making decisions on behalf of the council.

The Chair notified everyone that the meeting was being recorded.

### 136/26 PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation, and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Chief Officer, in advance of the meeting, if they wish to speak.

No public in attendance

### 137/26 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Squire-Smith, Adams, ~~Johnson~~, Freeman and Jani

### 138/26 DECLARATIONS OF INTEREST AND DISPENSATIONS

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which require they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Chief Officer prior to the meeting.

1) To receive declarations of interest from councillors on items on the agenda.

**No declarations made.**



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2) Chief Officer to receive written requests for dispensations for interests.  
No written requests were received prior to the meeting.

## 139/26 APPROVAL OF THE FINANCE COMMITTEE MINUTES

Minutes of the meeting of the Finance Committee held on 23<sup>rd</sup> February 2026 (minutes 120/26 to 135/26) were approved and signed

## 140/26 ACCOUNTS FOR PAYMENT

February 2026 was approved and signed.

## 141/26 BANK RECONCILIATIONS

April 2025 to February 2026 were approved and signed.

## 142/26 BANK BALANCES

	23/02/2026	25/03/2026	
Business Current Account	£128,345.45	£63,980.00	
Mayor's Current Account	£16,728.47	£16,734.59	
Treasury Account	£600,094.55	£601,740.59	(Unallocated Funds)
Treasury Account	£50,127.00	£50,127.00	(Allocated to Stamford Yard)
The Leete Trust Account	£23,771.55	£23,059.64	
The Leete Deposit Account	£10,076.30	£10,101.81	
War Memorial Account	£5,967.19	£5,982.30	
CCLA Investment Account	£100,000.00	£100,000.00	
Cave Trust Account	£31,378.64	£31,378.64	

## 143/26 Item for Discussion – Royston BID

The committee **RESOLVED** to **AGREE** to pay £7,500 but first for the Chief Officer to see if there is a written record of the projector and chairs being donated to RTC and speak to Saffron Screen. The Chief Officer is also authorised to negotiate a reduction in the price on behalf of RTC.

## 144/26 Proposal – Purchase of a 10ft container

The committee **RESOLVED** to **DEFER** a decision until funds are available.

## 145/26 Proposal – Body worn camera purchase

The committee **RESOLVED** to **AGREE** to purchase BWC's as laid out in the Chief Officers proposal.



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## 146/26 Proposal – Leasing of Rooms 8 and 9

The committee **RESOLVED** to **AUTHORISE** the Chief Officer to negotiate with NHDC to ensure that RTC have rights of first refusal for the occupation of rooms 8 and 9, and that the budget be reviewed when/if occupation begins, as well as authorising the Chief Officer to form a formal contract for the existing space that we use from NHDC.

## 147/26 Proposal – Purchase of replacement town hall notice boards

The committee **RESOLVED** to **DEFER** a decision until funds are available.

## 148/26 Councillors leaving the room

Due to having a pecuniary interest due to being trustees of the Museum, Cllrs Lockett and Haugh left room for the discussion about Royston Museum.

## 149/26 Royston Museum

The committee **RESOLVED** for the Chief Officer to arrange implementation of the SLA as agreed; for the Chief Officer to request a signed copy of the SLA; That the Chief Officer requests in writing that, as per the SLA, RTC are acknowledged on the Museum website, ticketing site, social media and any future announcements/media and to recommend the formation of a Museum sub-committee to meet quarterly with the Museum management.

## 150/26 Councillors return to the room

Cllr Lockett and Haugh returned to the room.

## 151/26 Date of next meeting

Monday 27<sup>th</sup> April 2026 at 19:30hrs

There being no further business the Chairman closed the meeting

Signed: \_\_\_\_\_ 23/04/26

Date: \_\_\_\_\_ *Mary*

