

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.
Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which require they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.
It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Chief Officer prior to the meeting.

122/26 DECLARATIONS OF INTEREST AND DISPENSATIONS

Cllr Squire-Smith was Chair for this meeting as Cllr Antony not present

Apologies were received from Cllrs. Harrison and Antony

121/26 APOLOGIES FOR ABSENCE

No public in attendance

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation, and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Chief Officer, in advance of the meeting, if they wish to speak.

120/26 PUBLIC PARTICIPATION

The Chair notified everyone that the meeting was being recorded.
The Chair welcomed everybody to the meeting and reminded those present to be mindful of the Climate & Biodiversity Emergency declared by Royston Town Council when making decisions on behalf of the council.
The Chair notified everyone that the meeting was being recorded.

MINUTES

IN ATTENDANCE:

Deputy Chief Officer – Tim Smith

PRESENT:

Councillors, Squire-Smith, Adams, Brown, Freeman, Haugh, Jani, Lockett, Nutting

COMMITTEE MEMBERS:

Councillors, Antony, Squire-Smith, Adams, Brown, Freeman, Harrison, Haugh, Jani, Lockett, Nutting

MONDAY 23rd February 2026

MEETING OF THE FINANCE COMMITTEE

Chief Officer: Paul A. Arnill MBE

Royston Town Council



Nothing to report

134/26STAFF MATTERS:

No Public is attendance.

In view of the confidential nature of the business about to be transacted, it is proposed that in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

133/26EXCLUSION OF PRESS AND PUBLIC:

It is recommended that the council delegate creation of the terms of reference for this new sub-committee to the Deputy Chief Officer.
NUTTING, FREEMAN, ADAMS AND JOHNSON, AS WELL AS DELEGATION FOR THE CREATION OF THE TERMS OF REFERENCE TO THE DEPUTY CHIEF OFFICER WHO WILL CONSULT WITH THE NEW MEMBERS ACCORDINGLY.

It is recommended that the council delegate creation of the terms of reference for this new sub-Council, not superseding other already established limits in the financial regulations.
It is recommended that the committee approves to create a Royston Venue Sub-Committee with delegated authority to make all decisions related to the Venue on behalf of Royston Town Council, to expedite the process for decisions around the Venue, the committee should debate whether to set up a Royston Venue Sub-Committee.

132/26Venue Sub-Committee

EVENT IS FUNDED

COMMITTEE RESOLVED TO AGREE £300 FUNDING FINANCE OFFICER TO RESEARCH HOW THE
Cllr. Haugh proposed to run a second Quiz night

131/26PROPOSAL – 2ND MAYORS QUIZ

COMMITTEE RESOLVED TO AGREE TO SET UP AN ANNUAL AND RECURRING COST FOR CANVA BUSINESS, WITH 1 SEAT AND DELEGATE AUTHORITY FOR MANAGING THE NECESSITY
ANNUALLY FOR THIS TOOL TO THE CHIEF OFFICER.
any more.

This proposal requests approval for an annual subscription to be set up moving forward, to be reviewed by the Chief Officer yearly before renewal as to if it is still fit for purpose or required

130/26PROPOSAL – CANVA

COMMITTEE RESOLVED TO AGREE £200 FUNDING

from outside Royston.
This will be open to surrounding villages with data being collected as to numbers attending
Cllr. Adams proposed to run a Step into Spring event.

129/26PROPOSAL – APRIL SENIORS EVENT

Chief Officer: Paul A. Arnill MBE

Royston Town Council

