



Royston Town Council

Chief Officer: Paul A. Arnill MBE

MEETING OF THE FINANCE COMMITTEE

MONDAY 26th January 2026

COMMITTEE MEMBERS: Councillors, Antony, Squire-Smith, Adams, Brown, Freeman, Harrison, Haugh, Jani, Lockett, Nutting

PRESENT: Councillors, Haugh, Antony, Adams, Harrison, Lockett, Beardwell

IN ATTENDANCE: Chief Officer – Paul Arnill MBE

MINUTES

The Chair welcomed everybody to the meeting and reminded those present to be mindful of the Climate & Biodiversity Emergency declared by Royston Town Council when making decisions on behalf of the council.

The Chair notified everyone that the meeting was being recorded.

106/26 PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda.

No public in attendance

107/26 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs. Nutting, Freeman, Squire-Smith, Brown and Jani

Substitutions: Cllr Beardwell for Cllr. Brown

Cllr Haugh voted in as Chair for this meeting as Cllr Antony not present

108/26 DECLARATIONS OF INTEREST AND DISPENSATIONS

2.1 To receive declarations of interest from councillors on items on the agenda.

No declarations made.

2.2 Chief Officer to receive written requests for dispensations for interests.

No written requests were received prior to the meeting.

109/26 APPROVAL OF THE FINANCE COMMITTEE MINUTES

Minutes of the meeting of the Finance Committee held on the on 27th October 2025 were approved and signed (minutes 92/26 to 105/26)



Royston Town Council

Chief Officer: Paul A. Arnill MBE

110/26 ACCOUNTS FOR PAYMENT

Due to staff illness accounts paid for the month of December 2025 will be deferred to February 2026.

111/26 BANK RECONCILIATIONS

Due to staff illness the bank reconciliations will be presented at the next meeting on the 23rd February.

112/26 BANK BALANCES:

	10/12/2025	21/01/2026	
Business Current Account	£213,511.17	£180,113.47	
Mayor's Current Account	£16,716.87	£16,728.47	
Treasury Account	£600,094.55	£600,094.55	(Unallocated Funds)
Treasury Account	£50,127.00	£50,127.00	(Allocated to Stamford Yard)
The Leete Trust Account	£23,414.87	£23,771.55	
The Leete Deposit Account	£10,076.30	£10,076.30	
War Memorial Account	£5,967.19	£5,967.19	
CCLA Investment Account	£100,000.00	£100,000.00	
Cave Trust Account	£31,378.64	£31,378.64	

113/26 2025/26 FINANCIAL REPORTS

The Finance Committee are requested to consider whether Financial Statements are required for 2025/26.

COMMITTEE RESOLVED TO AGREE NOT TO PRODUCE FINANCIAL STATEMENTS FOR 2025/26

Chief Officer to brief the committee on advice from DCK Accounting Services.

FINANCIAL CLOSEDOWN / AGAR PRODUCTION

For information purposes DCKAS have been booked for late May to assist in closing the year-end on our bookkeeping system and subsequent production of the 2025/26 AGAR report.

114/26 HEARTS & HOPE EVENT FUNDING PROPOSAL

Request by Cllr. Adams for funding for this event.

A proposal has not been submitted to the Finance Committee for this event.

STANDING ORDERS

Committee's that control finances (4b)

This one isn't new but has not been followed in the past and should be as it is a statutory requirement. Any committee that controls finances cannot include non-councillors. 'Controls finances' applies to any budget being spent or approved as well. It's fine for an advisory sub-committee or working party to give recommendations but they cannot decide directly to spend. Previously the committee has made financial decisions, but this cannot continue, it's a statutory law.

COMMITTEE RESOLVED TO AGREE £150 FUNDING



Royston Town Council

Chief Officer: Paul A. Arnill MBE

115/26 TOWN CRIER REGALIA PROPOSAL

The Chief Officer to address the Committee regarding the Town Crier Regalia Proposal.
COMMITTEE RESOLVED TO AGREE WITH THE CHIEF OFFICERS FULL RECOMMENDATIONS

116/26 Royston Town Council EV Commercial Van

The Chief Officer to address the Committee regarding the EV Commercial Van Proposal.
COMMITTEE RESOLVED TO AGREE WITH THE CHIEF OFFICERS FULL RECOMMENDATIONS

117/26 EXCLUSION OF PRESS AND PUBLIC:

In view of the confidential nature of the business about to be transacted, it is proposed that in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

118/26 STAFF MATTERS:

Nothing to report

119/26 DATE OF NEXT MEETING

Monday 23rd February 2026 at 19:30hrs.

There being no further business the Chairman closed the meeting

Signed: *P Squire-Smith*

Date: 23/02/26