

**MINUTES** of the meeting of the **GENERAL PURPOSES & HIGHWAYS COMMITTEE** held in the Heritage Hall at the Town Hall, at 8:23pm on Monday 20<sup>th</sup> May 2024.

**PRESENT:** Councillor Harrison (Chair)  
Councillors Antony, Beardwell, Brown, Freeman, Inwood, Langdon and Rees.

**In attendance:** Town Clerk and Deputy Town Clerk  
Town Councillors Adams, Haugh, Jani, Lockett and Squire-Smith.  
District Councillor May  
4 Members of the Public

**40/25 APPOINTMENT OF CHAIR AND VICE-CHAIR:**

Members noted the appointment of Councillor Harrison as Chair and Councillor Rees as Vice-Chair of the committee for the ensuing year.

**41/25 APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Councillors Birch and Compton.

**42/25 DELEGATION OF POWERS AND DUTIES:**

Members noted the Council's Resolution as to the Powers and Duties delegated to the General Purposes & Highways Committee in the Full Council Meeting –  
That the considerations, powers and duties in regard to:-  
footpaths, street lighting, sustainable travel, open spaces and climate, biodiversity and environmental matters, together with the considerations in regard to Highways & Transport matters; and the delegation to make representation to the North Hertfordshire Council and Hertfordshire County Council, and such other bodies as they consider necessary, be delegated to the General Purposes & Highways Committee; and that the Committee shall appoint Sub-Committees and Working Parties as appropriate.

**43/25 COMMITTEE'S TERMS OF REFERENCE:**

Members noted the terms of reference as approved in the full council meeting.

**44/25 APPROVAL OF GENERAL PURPOSES & HIGHWAYS COMMITTEE MINUTES:**

It was **RESOLVED** to approve as a correct record the minutes of the meeting of the General Purposes & Highways Committee held on 15<sup>th</sup> April 2024 (minutes 357/24 to 366/24). The minutes were signed by the Chairman.

**45/25 CLIMATE AND BIODIVERSITY ACTION WORKING PARTY:**

It was **RESOLVED** that the following Members be appointed to the Climate and Biodiversity Action Working Party for the ensuing year: - Councillors Beardwell, Freeman, Lockett and 1 vacancy.

It was **RESOLVED** to approve the terms of reference (copy attached).

The date of the next meeting will be Monday 15<sup>th</sup> July 2024.

There being no further business the Chairman closed the meeting at 8.26 pm.

Signed: \_\_\_\_\_

Date \_\_\_\_\_