

MINUTES of the meeting of the **FINANCE COMMITTEE** held in Room 11 at the Town Hall, at 7.30pm on Monday 30th January 2023.

PRESENT: Councillor Compton (Chair)
Councillors Antony, Brown, Harrison, Inwood, Squire-Smith and Stanier

In attendance: Town Clerk
Town Councillor John Rees
County Councillor Hill
District Councillors Green and Hunter

The Chair welcomed everybody to the meeting and reminded Members of the Climate & Biodiversity Emergency declared by Royston Town Council and asked Members to be mindful of this when making decisions on behalf of the Council. The Chair informed those present that the meeting was being recorded.

295/23 PUBLIC PARTICIPATION:

There was none.

296/23 APOLOGIES FOR ABSENCE:

Apologies were received from Councillors Jani and Lockett.

297/23 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Members were advised to declare any interests at the commencement of the relevant item on the agenda. No requests for dispensations were received.

298/23 APPROVAL OF THE FINANCE COMMITTEE MINUTES:

Members **RESOLVED** to approve as a correct record the minutes of the Finance Committee meeting held on Monday 28th November (minutes 237/23 to 251/23). The minutes were signed by the Chairman.

299/23 MINUTES OF SUB-COMMITTEES AND WORKING PARTY MEETINGS:

- a) Members received the notes of the Events Working Party held on 29th November 2022 into the workings of the council.
- b) Members received the notes of the Cave Trust Fund meeting held on 22nd November 2022 into the working of the council.
- c) Members received the notes of the Markets Advisory sub-committee meeting held on 19th January 2023 into the workings of the Council.

300/23 BANK RECONCILIATION AND INCOME AND EXPENDITURE:

- a) Members received and noted the Bank Reconciliation for November 2022.
- b) Members received and noted the Bank Reconciliation for December 2022.
- c) Members received and noted the November and December 2022 Income and Expenditure reports compared against budgets for 2022-2023.

301/23 ACCOUNTS FOR PAYMENT:

Members **RESOLVED** to approve the December 2022 and January 2023 accounts for payment and the transfers between the Town Council accounts.

302/23 GREEN STREET ALLOTMENTS:

Members received the notes of the meeting of Royston Town Council and the Royston Allotments and Gardens Association (RAGA), held on 2nd December 2021 into the workings of the Council.

303/23 COUNCILLORS' REPORTS ON TOWN COUNCIL ACTIVITIES AND AS REPRESENTATIVES ON OUTSIDE ORGANISATIONS:

There were none.

304/23 EXCLUSION OF PRESS AND PUBLIC:

Members **RESOLVED** that in view of the confidential nature of the business about to be transacted, in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

305/23 STAFF MATTERS:

The Chair invited Cllr Rees to speak on this item as he is Chair of the HR committee. Cllr Rees fully supported the proposal.

There was a lengthy discussion. Cllr Brown proposed an amendment that the item was deferred until the next meeting. The proposal was not seconded.

Members **RESOLVED** to increase the Administration Officer's hours to 30 per week.

306/23 30 KNEESWORTH STREET:

Members received a verbal update from the Town Clerk. Members **RESOLVED** to appoint Councillors Compton and Harrison to a working party to deal with matters associated with 30 Kneesworth Street.

Date of next meeting: 27th February 2023.

There being no further business the Chairman closed the meeting at 8.11pm.

Signed: _____

Date _____