



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

8th April 2024

To all Members of the General Purpose & Highways Committee

Dear Councillor,

The next meeting of the General Purpose & Highways Committee will be held in Room 11, Town Hall, Royston on Monday 15th April 2024, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely

Caroline Mills

Town Clerk

AGENDA

Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk [prior to the meeting](#).

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

Tel: 01763 245484 Email: town.clerk@roystontowncouncil.gov.uk



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

- 2.2 Deputy Town Clerk to receive written requests for dispensations for interests.
- 2.3 To grant any requests for dispensation as appropriate.
3. **Minutes:**
To approve as a correct record the minutes of the meeting of the General Purpose & Highways Committee held on Monday 19th February 2024 (minutes 292/24 to 300/24, copy already circulated).
4. **Minutes of Sub-Committees and Working Party Meetings:**
Members to receive the notes of the Climate and Biodiversity Working Party meeting held on 15th February 2024 into the workings of the Council (copy enclosed).
5. **Reports from County Councillors and the Chair of the NHC Royston Area Forum:**
Members to accept the reports received and ask any questions arising.
6. **Report from Deputy Town Clerk:**
Members are to receive a verbal update from the Deputy Town Clerk.
7. **Update from Chairman:**
Members are to receive an update from the Chairman of the committee (items for noting only).
8. **Councillors' reports on Town Council activities and as representatives on outside organisations:**
Members to give oral reports on the outside organisations on which they represent Royston Town Council and any Town Council activities. (Please notify the Deputy Town Clerk, by 4pm on the last working day prior to the meeting, if you intend to give a report).

Date of next meeting: 20th May 2024