



# ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

30<sup>th</sup> September 2024

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 7<sup>th</sup> October 2024, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

##### 2.2 Town Clerk to receive written requests for dispensations for interests.

##### 2.3 To grant any requests for dispensation as appropriate.

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Tel: 01763 245484 Email: [town.clerk@roystontowncouncil.gov.uk](mailto:town.clerk@roystontowncouncil.gov.uk)

### 3. Minutes:

To approve as a correct record the minutes of the meetings of the Planning Committee held on:

- Monday 5<sup>th</sup> August 2024 (minutes 118/25 to 124/25, copy already circulated)
- Monday 2<sup>nd</sup> September 2024 (copy already circulated)

### 4. To consider and formulate a response to the following planning applications:

- a) 24/01396/FPH      24 Jeffrey Close, Royston, Hertfordshire, SG8 5DL  
Full Permission Householder: Single storey rear extension following demolition of existing extension.
- b) 24/01251/FP      Greenfield Service Station, Baldock Road, Royston, Hertfordshire, SG8 9NN  
Full Planning Permission: Replace existing canopy, reconfiguration of forecourt pumps to create additional HGV lane and changes to parking arrangements on site.
- c) 24/01867/FPH      28 Parklands, Royston, Hertfordshire, SG8 9HL  
Full Permission Householder: Single storey rear and side extensions and insertion of rooflights to existing rear roofslope to facilitate loft conversion. External cladding to existing front and rear dormer windows.
- d) 24/01900/FP      Unit 6, Royston Gateway Trade Park, Darlington Road, Royston, Hertfordshire, SG8 5PF  
Full Planning Permission: Installation of air conditioning condenser units, extractor grilles and fixed outside seating.
- e) 24/01901/AD      Unit 6, Royston Gateway Trade Park, Darlington Road, Royston, Hertfordshire, SG8 5PF  
Advertisement Consent: installation of internally illuminated four fascia signs and one internally illuminated projecting sign.
- f) 24/01905/FPH      Gamelands, 10A North Close, Royston, Hertfordshire, SG8 5EZ  
Full Permission Householder: Installation of rear heat pump.
- g) 24/01910/FPH      2A Middle Drift, Royston, Hertfordshire, SG8 5BU  
Full Permission Householder: Erection of garden room and shed and erection of fence.
- h) 24/02044/FPH      133 Burns Road, Royston, Hertfordshire, SG8 5SU  
Full Permission Householder: Two storey side extension to include integral garage with canopy over and single storey rear extension with mono-pitched roof following demolition of existing attached side garage.
- i) 24/02054/FPH      2 Shrubbery Grove, Royston, Hertfordshire, SG8 9LJ  
Full Permission Householder: Proposed first floor front extension.
- j) 24/02055/FPH      25 Briary Lane, Royston, Hertfordshire, SG8 9BT  
Full Permission Householder: Single storey front porch and rear extension, 1.5 storey side extension including rear dormer extension and replace existing front dormer windows.

**5. Therfield Heath:**

- a) Commons Act 2006 – Section 38 retrospective consent for the equipment shed erected on Therfield Heath for Royston Tennis Club (information enclosed)
- b) Commons Act 2006 – Section 38 application for fencing, temporary access road and resurfacing of tennis courts on Therfield Heath for the Royston Tennis Club (information enclosed).

Members are to agree any representations to be sent to the Planning Inspectorate regarding these applications.

**6. To report to Members the decisions made by the Chair and Vice-Chair on the following applications:**

- a) 24/01597/FPH      16 Hollies Close, Royston, Hertfordshire, SG8 7DZ  
Full Permission Householder: single storey side extension following demolition of existing single storey side extension.  
Members of Royston Town Council raised NO OBJECTION to this application.
- b) 24/01629/LBC      25 High Street, Royston, Hertfordshire, SG8 9AA  
Listed Building Consent: Internal alterations comprising the removal of some non-structural walls and boarding up of existing basement stairs.  
Members of Royston Town Council raised NO OBJECTION to this application.
- c) 24/01694/S73      Johnson Matthey Plc, Orchard Road, Royston, Hertfordshire, SG8 5HE  
Section 73 Application: Variation of Condition 2 (revised plans) of planning permission 23/02625/FP granted 22.02.2024 for Erection of Industrial Building (3CR Annex), Link Bridge and other associated works.  
Members of Royston Town Council raised NO OBJECTION to this application.
- d) 24/01718/FPH      29 Briary Lane, Royston, Hertfordshire, SG8 9BT  
Full Permission Householder: Installation of box dormer to existing front roof slope, single storey extension to detached garage to link garage to existing main dwelling, alterations to existing fenestration and single storey rear extension following demolition of existing rear element.  
Members of Royston Town Council raised NO OBJECTION to this application.
- e) 24/01720/FPH      1A Garden Walk, Royston, Hertfordshire, SG8 7HP  
Full Permission Householder: Replace existing front central window with a main entrance door, alterations to front fenestration, replace existing side door with a window and re-render to exterior.  
Members of Royston Town Council raised NO OBJECTION to this application but the council would like to see Swift or bat boxes installed if possible.
- f) 24/01747/FPH      39 Sun Hill, Royston, Hertfordshire, SG8 9AX  
Full Permission Householder: Part two storey part single storey front extension.  
Members of Royston Town Council raised NO OBJECTION to this application.

- g) 24/01797/FPH      18 Turpin's Ride, Royston, Hertfordshire, SG8 9EF  
Full Permission Householder: Installation of front elevation air source  
heat pump.  
Members raised an OBJECTION to this application due to noise pollution.  
The noise emitted is above the permitted development noise limit for  
this type of installation.

**7. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 4<sup>th</sup> November 2024.