



# ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

30<sup>th</sup> October 2023

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 6<sup>th</sup> November 2023, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk). This meeting may be recorded and livestreamed on YouTube.

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

##### 2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

3. **Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 2<sup>nd</sup> October 2023 (minutes 165/24 to 170/24, copy enclosed).

4. **To consider and formulate a response to the following planning applications:**

- a) 23/02236/FPH 14 Mackerel Hall, Royston, Hertfordshire, SG8 5BS  
Full Permission Householder: Two storey side extension, single storey front and rear extensions and detached single garage following demolition of existing side extension, rear conservatory and detached garage.
- b) 23/02205/FPH 26 Stamford Avenue, Royston, Hertfordshire, SG8 7DD  
Full Permission Householder: First floor rear extension. Insertion of first floor side window and alterations to existing fenestration.
- c) 23/02294/FPH 5 Downlands, Royston, Hertfordshire, SG8 5BY  
Full Permission Householder: Single storey rear extension, insertion of two ground floor front windows following removal of existing garage doors to facilitate conversion of garage into habitable accommodation, and alterations to existing driveway and side access. Erection of No.2 sheds following demolition of existing shed and greenhouse.
- d) 23/02314/FPH Sunnymead, Barkway Road, Royston, Hertfordshire, SG8 9NB  
Full Permission Householder: Replace existing first floor rear window with French doors and insertion of first floor balcony.
- e) 23/02213/S73 10 Melbourn Street, Royston, Hertfordshire, SG8 7BZ  
Section 73 Application: Removal of Condition 6 (EV charging points) of planning permission reference 22/02037/FP granted on 06/10/2022 for Part change of use of ground floor from sui generis (former launderette) to Class E (Commercial, Business and Service use) to provide 2 x Class E units in total and conversion of first, second and third floors to five x 2-bed and one x 1-bed flats to include alterations to existing front elevation, erection of mansard roof, rear balconies to flats, alterations to existing fenestration and ground floor rear access doors to the existing car parking following demolition of existing rear external stairs. Reduction in parking from 11 spaces to 9 spaces, and provision of a security gate to parking area (as amended by plans 03A and 04A)
- f) 23/02067/FPH 108 Layston Park, Royston, Hertfordshire, SG8 9DY  
Full Permission Householder: Installation of 2m high boundary fence.
- g) 23/02382/FPH 84 Green Drift, Royston, Hertfordshire, SG8 5BT  
Full Permission Householder: Single storey rear extension, front porch extension and alteration to ground floor front window and garage fenestration to facilitate conversion of garage into habitable accommodation following demolition of existing rear extension.

- h) 23/02391/FPH 12 Newmarket Road, Royston, Hertfordshire, SG8 7DY  
Full Permission Householder: Two storey side extension and single storey rear extension following demolition of existing single storey side element. Raise roof height and replace existing roof covering, insertion of front and rear dormer windows and rear rooflights to facilitate conversion of loftspace into habitable accommodation. Front open-sided entrance porch, alterations to existing fenestration arrangement including insertion of first floor side window and external rendering.
- i) 23/02392/FPH 12 Newmarket Roady, Royston, Hertfordshire, SG8 7DY  
Full Permission Householder: Erection of detached two storey garage/carport with external staircase and habitable accommodation over.
- j) 23/02389/FPH Sun Hill Cottage, 3 Sun Hill, Royston, Hertfordshire, SG8 9AU  
Full Planning Permission: Change of use of existing 2-bed ancillary accommodation barn to one detached 2-bed self-contained residential dwelling and erection of boundary fence.
- k) 23/02421/FPH 14 Limekiln Close, Royston, Hertfordshire, SG8 9XP  
Full Permission Householder: Single storey rear extension.
- l) 23/02460/FPH 2A Middle Drift, Royston, Hertfordshire, SG8 5BU  
Full Permission Householder: Erection of garden/games room and garden shed.
- m) 23/02328/FPH 8 Chalk Row, Barkway Road, Royston, Hertfordshire, SG8 9GF  
Full Permission Householder: Retention of alterations to decking area and landscaping including retaining wall.
- n) 23/02507/FPH 28 Newmarket Road, Royston, Hertfordshire, SG8 7EL  
Full Permission Householder: Two storey rear extension and insertion of first floor side window.
- o) 23/01614/LBC Church House, 32A Kneesworth Street, Royston, Hertfordshire, SG8 5AB  
Listed Building Consent: Retention of internal alterations (as a variation to listed building consent ref: 21/00127/LBC granted on 15/03/2021) and partial removal of existing curtilage-listed boundary wall followed by its rebuild in brick and blockwork.

**5. Appeals: Members to note the following appeal:**

APP/X1925/W/23/3324491 Site address: Land Adjacent To 19, Shaftesbury Way, Royston, Hertfordshire, SG8 9DE Description: Erection of one 2-bed dwelling.

**6. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 4<sup>th</sup> December 2023