



# ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

31st January 2023

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 6<sup>th</sup> February 2023, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk [prior to the meeting](#).

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

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**2.2** Town Clerk to receive written requests for dispensations for interests.

**2.3** To grant any requests for dispensation as appropriate.

**3. Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 9<sup>th</sup> January 2023 (minutes 272/23 to 277/23, copy enclosed).

**4. To consider and formulate a response to the following planning applications:**

- a) 22/03273/FPH 16 Harvester Close, Royston, Hertfordshire, SG8 7FF  
Full Permission Householder: Single rear extension, insertion of 3No. dormer windows to existing front elevation roofslope and 2No. roof lights to existing side elevation roofslopes to facilitate conversion of loftspace into habitable accommodation.
- b) 22/03292/FPH 10 Heathfield, Royston, Hertfordshire, SG8 5BW  
Full Permission Householder: Infill existing side elevation garage door and insertion of an entrance door to facilitate conversion of garage into habitable accommodation, infill extension to link garage to existing dwelling, side elevation infill extension to create new entrance, insertion of rooflights to existing side (north and south) elevation roofslopes and insertion of and alterations to fenestration to front, side and rear elevations. Insertion of walls to existing porch to facilitate conversion into a log store.
- c) 22/03310/FPH 9a Hollies Close, Royston, Hertfordshire, SG8 7DZ  
Full Permission Householder: Single storey front elevation extension, two storey front extension, alterations to rear fenestration, insulation to flank wall and brick slips and general alterations. Replace attached front elevation garage door with a window to facilitate conversion of one of the double garages into habitable accommodation.
- d) 22/03295/FP 45 Barkway Road, Royston, Hertfordshire, SG8 9EB  
Full Planning Permission: Erection of one 3-bedroom dwelling house with attached garage following demolition of existing garages.
- e) 23/00063/FPH 72 Old North Road, Royston, Hertfordshire, SG8 5EP  
Full Permission Householder: Erection of single storey detached outbuilding for use as a gym with attached garage following demolition of existing detached garage.
- f) 23/00085/FPH 25 Priory Lane, Royston, Hertfordshire, SG8 9DX  
Full Permission Householder: Two storey and single storey rear extension first floor side/front extension over existing garage, alteration of front porch roof to form covered access and remove existing ground and first floor windows to north elevation and enlarge remaining existing first floor window to north elevation, following demolition of existing rear conservatory.

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- g) 22/03056/FPH 57 Melbourn Road, Royston, Hertfordshire, SG8 7DF  
Full Permission Householder: Raise existing roof ridge height and add new roof, part single storey, part two storey rear extension, first floor front extension over existing play room, two storey side extension and erect detached garage following demolition of existing rear conservatory and single storey side elevation store (as amended by plans received on 16 January 2023).
- h) 23/00113/FPH 4 Aintree Road, Royston, Hertfordshire, SG8 9JE  
Full Permission Householder: Single storey rear extension following demolition of existing rear single storey utility room and conservatory.
- i) 23/00125/FPH 62 Green Drift, Royston, Hertfordshire, SG8 5BX  
Full Permission Householder: Single storey garage and utility to side elevation, erection of front elevation porch and replace rear elevation panel and door with a door following demolition of existing side conservatory.
- j) 23/00152/FPH 9 Lime Grove, Royston, Hertfordshire, SG8 7DJ  
Full Permission Householder: Replace existing integral garage door with a bay window extension and replace side elevation entrance door with a window to facilitate conversion of garage into habitable accommodation.
- k) 23/00190/FPH 132 Layston Park, Royston, Hertfordshire, SG8 9DY  
Full Permission Householder: Two storey side extension incorporating a Juliet balcony, two storey rear extension, replace existing front access door with a window and amendments to existing fenestration, replace existing front elevation entrance door, insertion of solar panels to existing and proposed front roofslopes, replace existing rear garage door with an entrance door and canopy to facilitate conversion of garage into habitable accommodation. Re-clad external elevations.

**5. To report to Members the decision made by the Chairman and vice Chairman on the following applications:**

- a) 22/03298/HN – Land between Slip End Booster Station Ashwell and Wicker Hall Reservoir Royston  
Members of Royston Town Council raised NO OBJECTION to this application provided that the minimum amount of hedge is removed and the replacement planting should include the same mix of main planting as the original.

**6. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 6<sup>th</sup> March 2023

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