



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

29th July 2024

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 5th August 2024, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely

Caroline Mills
Town Clerk

AGENDA

Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

Tel: 01763 245484 Email: town.clerk@roystontowncouncil.gov.uk

3. Minutes:

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 1st July 2024 (minutes 86/25 to 92/25, copy enclosed).

4. To consider and formulate a response to the following planning applications:

- a) 24/01347/FP 38 Heathfield, Royston, Hertfordshire, SG8 5BN
Full Planning Permission: Erection of one detached 3-bed dwelling following demolition of existing garage including installation of hardstanding and associated works.
- b) 24/01404/FP 20 The Brambles, Royston, Hertfordshire, SG8 9NQ
Full Planning Permission: Relocation of boundary fence to enclose former amenity land within residential curtilage (Development already carried out).
- c) 24/01435/FPH 89 Field Crescent, Royston, Hertfordshire, SG8 7LA
Full Permission Householder: Single storey front extension.
- d) 24/01536/FP 27 Kneesworth Street, Royston, Hertfordshire, SG8 5AB
Full Planning Permission: Change of use from office to residential to create one 3-bed dwelling.
- e) 24/01537/LBC 27 Kneesworth Street, Royston, Hertfordshire, SG8 5AB
Listed Building Consent: Internal alterations to facilitate change of use from office to residential to create one 3-bed dwelling.
- f) 24/01538/FPH 27 Morton Street, Royston, Hertfordshire, SG8 7AZ
Full Permission Householder: Single storey rear extension following demolition of existing conservatory and alterations to existing rear garden steps.
- g) 24/01502/FPH 16 The Warren, Royston, Hertfordshire, SG8 9EG
Full Permission Householder: Replace existing front garage door with a window to facilitate conversion of attached garage into habitable accommodation. Installation of retractable rear canopy and raised rear terrace with balustrade fencing and steps, following demolition of existing single storey rear extension.
- h) 24/01563/FPH 28A Priory Close, Royston, Hertfordshire, SG8 7DU
Full Permission Householder: Part single storey, part two storey side extension to incorporate an attached garage following demolition of existing detached side elevation garage.

5. Appeals: Members to note the following appeal:

APP/X1925/W/24/3344958: Sun Hill Cottage, 3 Sun Hill, Royston, Hertfordshire, SG8 9AU
Description: Change of use of existing detached 2-bed ancillary accommodation barn to one detached 2-bed self-contained residential dwelling and erection of boundary fence.

6. Updated list of planning decisions:

Members to note the updated list of planning decisions (attached).

Date of next meeting: 2nd September 2024.