



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

25th August 2023

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 4th September 2023, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely

Caroline Mills

Town Clerk

AGENDA

Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

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2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

3. Minutes:

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 7th August 2023 (minutes 125/24 to 130/24, copy enclosed).

4. To consider and formulate a response to the following planning applications:

- a) 23/01731/FPH 18 Woodcock Road, Royston, Hertfordshire, SG8 7XT
Full Permission Householder: Single storey rear extension following demolition of existing conservatory.
- b) 23/01764/FPH 18 Windsor Road, Royston, Hertfordshire, SG8 9JF
Full Permission Householder: Single storey side and rear extension and replace existing attached garage door with a window to facilitate partial conversion of garage into habitable accommodation. Alterations to existing driveway.
- c) 22/03295/FP 45 Barkway Road, Royston, Hertfordshire, SG8 9EB
Full Planning Permission: Erection of one 3-bedroom dwelling house with attached garage following demolition of existing garages (as amended by plans received 3rd August 2023).
- d) 23/01895/FP Johnson Matthey PLC, Orchard Road, Royston, Hertfordshire, SG8 5HE
Full Planning Permission: Installation of external hvac plant including associated ducting and pipework.
- e) 23/01897/FPH 3 Masefield Way, Royston, Hertfordshire, SG8 5UU
Full Permission Householder : Raise roof height and insertion of no.2 rooflights into existing rear roofslope to facilitate conversion of loftspace into habitable accommodation.

5. Appeals: Members to note the following appeal:

APP/X1925/D/23/3320887: 8 Newmarket Road, Royston, Hertfordshire, SG8 7DY

Development A: Erection of canopy to front elevation

Development B: Part single storey, part two storey rear extension, replace existing pitched roof with a flat roof and raise the roof ridge height to include insertion of a rear dormer window with obscured glazed door to facilitate conversion of loftspace into habitable accommodation (as a re-submission of planning permission 22/01859/FPH, withdrawn).

6. Updated list of planning decisions:

Members to note the updated list of planning decisions (attached).

Date of next meeting: 2nd October 2023

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