



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

27th November 2023

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 4th December 2023, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely

Caroline Mills
Town Clerk

AGENDA

Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

3. Minutes:

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 6th November 2023 (minutes 201/24 to 207/24, copy enclosed).

4. To consider and formulate a response to the following planning applications:

- a) 23/02538/FPH 37 Cherry Drive, Royston, Hertfordshire, SG8 7DL
Full Permission Householder: single storey rear extension and insertion of side elevation door and alterations to existing garage roof to facilitate garage conversion into habitable accommodation (as amended by plans received on 03/11/2023).
- b) 23/02610/LBC The Cross, 2-4 Melbourn Street, Royston, Hertfordshire, SG8 7BL
Listed Building Consent: Removal of individual letters fascia sign and projecting hanging sign and bracket at no.4 to be undertaken in association with the removal of other signage at no.2 (not listed).
- c) 23/02578/FPH 119 Layston Park, Royston, Hertfordshire, SG8 9DY
Full Permission Householder: Installation of external heat pump unit to rear.
- d) 23/02654/FP 2A Stamford Avenue, Royston, Hertfordshire, SG8 7DD
Full Planning Permission: Erection of one detached 1-bed dwelling following demolition of existing detached garage.
- e) 23/02625/FP Johnson Matthey Plc, Orchard Road, Royston, Hertfordshire, SG8 5HE
Full Planning Permission: Erection of Industrial Building (3CR Annex), Link Bridge and other associated works.
- f) 23/02447/FP Land Adjacent to 16, Betjeman Road, Royston, Hertfordshire, SG8 5UP
Full Planning Permission: Erection of one detached 2-bed bungalow including vehicular access and associated works.
- g) 23/02539/FPH 1 Harvester Close, Royston, Hertfordshire, SG8 7FF
Full Permission Householder: Installation of front air source heat pump.

5. Street naming - Land at 2 Priory Close, Royston:

Members are asked to consider the proposal to name the street Ailsa Close as the former property was known as Ailsa Lodge.

6. Appeals: Members to note the following appeal:

Appeal ref: APP/X1925/D/23/3329526 Site address: 35 Rosecomb, Royston, Hertfordshire, SG8 9FL Description: Insertion of No.2 rooflights to existing front and dormer with Juliette balcony to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation.

7. Updated list of planning decisions:

Members to note the updated list of planning decisions (attached).

Date of next meeting: 8th January 2024