



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC



26th September 2022

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 3rd October 2022, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely

Caroline Mills

Town Clerk

AGENDA

Climate and Biodiversity Emergency:

Chairman to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

Tel/Answerphone: 01763 245484 Fax: 01763 248016

Email: town.clerk@roystontowncouncil.gov.uk

2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

3. Minutes:

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 5th September 2022 (minutes 130/23 to 137/23, copy enclosed).

4. To consider and formulate a response to the following planning applications:

- a) 22/02295/FP 26 High Street, Royston, Hertfordshire, SG8 9AG
Full Planning Permission: Change of use from Use Class E (Office) to Use Class C3 (Residential) to provide 1-bed dwelling at first floor level.
- b) 22/02349/LBC 26 High Street, Royston, Hertfordshire, SG8 9AG
Listed Building Consent: Change of use from Use Class E (Office) to Use Class C3 (Residential) to provide 1-bed dwelling at first floor level and internal alterations.
- c) 22/02309/FP 23 High Street, Royston, Hertfordshire, SG8 9AB
Full Planning Permission: Decommission Barclays Bank to include: externally removal of existing external signage, removal of existing alarm box in front elevation and existing night safe to be sealed shut. Internally removal of internal counters, removal of all internal furniture, removal of the external ATM in entrance lobby and existing aperture to be infilled with brickwork to match existing.
- d) 22/02310/LBC 23 High Street, Royston, Hertfordshire, SG8 9AB
Listed Building Consent: Decommission Barclays Bank to include: externally removal of existing external signage, removal of existing alarm box in front elevation and existing night safe to be sealed shut. Internally removal of internal counters, removal of all internal furniture, removal of the external ATM in entrance lobby and existing aperture to be infilled with brickwork to match existing.
- e) 22/02331/FPH 8 Tannery Close, Royston, Hertfordshire, SG8 5DH
Full Permission Householder: Single storey rear extension and two storey side extension with integral garage, erection of front porch, and provision of rooflights to front and rear roof slope following demolition of existing detached garage and rear conservatory (as a variation of planning application 21/00775/FPH granted on 16.06.2022).
- f) 22/02306/LBC 13 Lower King Street, Royston, Hertfordshire, SG8 5AL
Listed Building Consent: Remove existing up-and-over door to front elevation and fix name plaque 'A' to the side of front door. Installation of two soot doors to north (side) elevation. Installation of secondary double glazing to twenty-six existing windows. Retain name plaque 'B' to north (side) elevation of annex.

- g) 22/02256/S73 Land Adjacent and to the East of McDonalds Restaurant, Baldock Road, Royston, Hertfordshire, SG8 9NT
Section 73 Application: Variation of condition 1 of reserved matters application 19/00386/RM granted on 25.10.2019 – Add garden POD to plot 148.

- h) 22/02426/FPH 8 Cowslip Close, Royston, Hertfordshire, SG8 9TJ
Full Permission Householder: Single storey rear extension.

- i) 22/02422/AD Automation Partnership, Grantham Close, Royston, Hertfordshire, SG8 5WY
Advertisement Consent: Installation of 2 No. built up aluminium signs.

- j) 22/02459/AD Land South of Durham Way, Royston Gateway, Royston, Hertfordshire, SG8 5GX
Advertisement Consent: Installation of 1no. high level facade mounted illuminated flex face box fascia sign with company logo, 1no. facade mounted sign indicating delivery and collection point, 1no. free standing sign adjacent to pedestrian building entrance with company logo and 1no. free standing sign adjacent to site vehicle entrance with parking/loading directions.

- k) 22/02359/FPH 1 Hawthorn Close, Royston, Hertfordshire, SG8 7JR
Full Permission Householder: single storey side extension.

- l) 22/02479/FPH 46 Field Crescent, Royston, Hertfordshire, SG8 7LA
Full Permission Householder: Single storey front extension, two storey rear extension and insertion of ground and first floor windows to existing side elevation following demolition of existing porch canopy.

- m) 22/01855/S73 Blackett Ord Court, Stamford Avenue, Royston, Hertfordshire, SG8 7EB
Section 73 Application: Variation of conditions 2, 9, 11, 16, 17, 19, 20, 21, 22, 24 of planning permission 19/00950/FP granted on 18.11.2019 - Extension to an existing sheltered housing/retirement apartment block and construction of a new sheltered housing/retirement apartment block to provide a total of 17 number new apartments.

5. Updated list of planning decisions:

Members to note the updated list of planning decisions (attached).

Date of next meeting: 7th November 2022