



# ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

23<sup>rd</sup> June 2023

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 3<sup>rd</sup> July 2023, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk). This meeting may be recorded and/or livestreamed on YouTube.

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*  
Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

**Town Hall, Melbourn Street, Royston, Herts., SG8 7DA**

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- 2.2** Town Clerk to receive written requests for dispensations for interests.
- 2.3** To grant any requests for dispensation as appropriate.
- 3. Minutes:**  
To approve as a correct record the minutes of the meeting of the Planning Committee held on:
- Monday 15<sup>th</sup> May 2023 (minutes 49/24 to 56/24, copy already circulated).
- 4. To report to Members the decision made by the Chair and Vice Chair on the following application:**
- a) 23/00936/FPH 8 Goodwood Road, Royston, Hertfordshire, SG8 9TF  
Full Permission Householder: Retention of front elevation heat pump.  
*Members of Royston Town Council raised NO OBJECTION to this application.*
- 5. To consider and formulate a response to the following planning applications:**
- a) 23/01054/FPH 11 Rose Walk, Royston, Hertfordshire, SG8 5HG  
Full Permission Householder: Front porch extension.
- b) 23/01112/FPH 4 Hunters Way, Royston, Hertfordshire, SG8 9HG  
Full Permission Householder: Single storey side/rear extension to include attached garage, following demolition of existing detached garage.
- c) 23/01204/TD Land Adjacent to 44, Barkway Road, Royston, Hertfordshire, SG8 9UR  
Telecommunications Determination: Telecommunications installation: 15.0m Phase 8 Monopole and associated ancillary works.
- d) 23/01090/FPH 14 Roan Walk, Royston, Hertfordshire, SG8 9HT  
Full Permission Householder: Single storey front extension
- e) 23/01162/FP Former 40-42, High Street, Royston, Hertfordshire, SG8 9AN  
Full Planning Permission: Addition of 4<sup>th</sup> storey to existing building to provide three one-bed self-contained flats.
- f) 23/01092/FPH 16 Mallow Walk, Royston, Hertfordshire, SG8 9NF  
Full Permission Householder: Single storey rear extension.
- g) 23/01258/FPH 10 Elm Walk, Royston, Hertfordshire, SG8 7JL  
Full Permission Householder: Single storey side and rear extension following demolition of existing detached garage and rear conservatory.
- h) 23/01189/FP Land At, Durham Way, Royston Gateway, Royston, Hertfordshire, SG8 5GX  
Full Planning Permission: Erection of one Class E (g (ii) and (iii)), B2 and B8 unit with associated service yard, car parking, landscaping and ancillary works.

- i) 23/01190/FP      Land for Units 5-13, Durham Way, Royston Gateway, Royston, Hertfordshire, SG8 5GX  
Full Planning Permission: Erection of nine Class E (g (ii) and (iii)), B2 and B8 unit with associated service yards, car parking, landscaping and ancillary works.
  
- j) 23/01235/FPH      1 Masefield Way, Royston, Hertfordshire, SG8 5UU  
Full Permission Householder: Replace existing garage door with window to facilitate garage conversion into habitable living space.
  
- k) 23/01043/FPH      43 Old North Road, Royston, Hertfordshire, SG8 5EP  
Full Permission Householder: Conversion of existing detached garage to office/gym space.
  
- l) 23/01293/FPH      2 Rosecomb, Royston, Hertfordshire, SG8 9FJ  
Full Permission Householder: Single storey rear extension.
  
- m) 23/01335/AD      Unit RG2, Durham Way, Royston, Gateway, Royston, Hertfordshire, SG8 5GX  
Advertisement Consent: Installation of 1no. façade mounted illuminated fascia sign, 1no. façade mounted sign indicating delivery and collection point, 1no. free standing sign adjacent to pedestrian building entrance with company logo, 1no. free standing sign adjacent to site vehicle entrance with parking/loading directions.
  
- n) 23/01355/FPH      35 Rosecomb, Royston, Hertfordshire, SG8 9FL  
Full Permission Householder: Insertion of No.2 rooflights to existing front and dormer with Juliette balcony to existing rear roofslope to facilitate conversion of loftspace into habitable accommodation.
  
- o) 23/01410/FPH      14 Mallard Road, Royston, Hertfordshire, SG8 5DG  
Full Permission Householder: Single storey rear extension, installation of windows to existing roofslopes, installation and replacement of side, rear and front elevations windows, replace existing doors, re-cladding and re-rendering of external walls.

**6. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 7<sup>th</sup> August 2023