



# ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

27<sup>th</sup> January 2025

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 3<sup>rd</sup> February 2025, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

##### 2.2 Town Clerk to receive written requests for dispensations for interests.

Town Hall, Melbourn Street, Royston, Herts., SG8 7BZ

Tel: 01763 245484 Email: [town.clerk@roystontowncouncil.gov.uk](mailto:town.clerk@roystontowncouncil.gov.uk)

2.3 To grant any requests for dispensation as appropriate.

**3. Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 6<sup>th</sup> January 2025 (minutes 247/25 to 253/25, copy already circulated)

**4. To consider and formulate a response to the following planning applications:**

- a) 24/02848/FPH      58 Downlands, Royston, Hertfordshire, SG8 5BY  
Full Permission Householder: Infill extension to create enclosed link between main dwelling and garage and insertion of additional fenestration to facilitate garage conversion.
- b) 24/02866/FP      2 Baldock Street, Royston, Hertfordshire, SG8 5AY  
Full Planning Permission: Single storey rear extension following removal of existing raised timber decking area.
- c) 25/00055/FPH      2 Cedar Crescent, Royston, Hertfordshire, SG8 5BP  
Full Permission Householder: Single storey side and single storey rear extension following demolition of existing side extension and link-attached garage and rear sunroom. Replace existing front porch flat roof with pitched roof. Installation of external cladding/rendering.
- d) 25/00095/FPH      19 Foxglove Bank, Royston, Hertfordshire, SG8 9TH  
Full Permission Householder: First floor rear extension with pitched roof.
- e) 24/02936/FP      The White House, Valley Rise, Royston, Hertfordshire, SG8 9GH  
Full Planning Permission: Erection of two 5- bed detached dwellings with garages and ancillary works following demolition of existing veterinary centre. Erection of detached single garage to serve existing dwelling.

**5. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 3<sup>rd</sup> March 2025.