



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

23rd August 2024

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 2nd September 2024, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely

Caroline Mills

Town Clerk

AGENDA

Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

Tel: 01763 245484 Email: town.clerk@roystontowncouncil.gov.uk

3. Minutes:

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 5th August 2024 (minutes 118/25 to 124/25, copy enclosed).

4. To consider and formulate a response to the following planning applications:

- a) 24/01597/FPH 16 Hollies Close, Royston, Hertfordshire, SG8 7DZ
Full Permission Householder: single storey side extension following demolition of existing single storey side extension.
- b) 24/01629/LBC 25 High Street, Royston, Hertfordshire, SG8 9AA
Listed Building Consent: Internal alterations comprising the removal of some non-structural walls, and boarding up of an existing basement stairs.
- c) 24/01694/S73 Johnson Matthey Plc, Orchard Road, Royston, Hertfordshire, SG8 5HE
Section 73 Application: Variation of Condition 2 (revised plans) of planning permission 23/02625/FP granted 22.02.2024 for Erection of Industrial Building (3CR Annex), Link Bridge and other associated works.
- d) 24/01718/FPH 29 Briary Lane, Royston, Hertfordshire, SG8 9BT
Full Permission Householder: Installation of box dormer to existing front roofslope, single storey extension to detached garage to link garage to existing main dwelling, alterations to existing fenestration and single storey rear extension following demolition of existing rear element.
- e) 24/01720/FPH 1A Garden Walk, Royston, Hertfordshire, SG8 7HP
Full Permission Householder: Replace existing front central window with a main entrance door, alterations to front fenestration, replace existing side door with a window and re-render to exterior.
- f) 24/01747/FPH 39 Sun Hill, Royston, Hertfordshire, SG8 9AX
Full Permission Householder: Part two storey part single storey front extension.
- g) 24/01797/FPH 18 Turpins Ride, Royston, Hertfordshire, SG8 9EF
Full Permission Householder: Installation of front elevation air source heat pump.

5. Updated list of planning decisions:

Members to note the updated list of planning decisions (attached).

Date of next meeting: 7th October 2024.