



# ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

25<sup>th</sup> September 2023

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 2<sup>nd</sup> October 2023, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk). This meeting may be recorded and livestreamed on YouTube.

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

##### 2.2 Town Clerk to receive written requests for dispensations for interests.

##### 2.3 To grant any requests for dispensation as appropriate.

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**3. Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 4<sup>th</sup> September 2023 (minutes 131/24 to 137/24, copy already circulated).

**4. To consider and formulate a response to the following planning applications:**

- a) 23/02115/TPO Land Between Hampshire Road and Baldock Road, Royston, Hertfordshire, SG8 9FT  
Trees (Tree Preservation Order): Various works including removal.
- b) 23/01940/FP Land at the South End of, Anglian Business Park, Orchard Road, Royston, Hertfordshire, SG8 5TW  
Full Planning Permission: Temporary change of use of vacant industrial land for 5 years for use as a private car park to include construction of vehicular access, layout of hard surfaced area, security fencing and all ancillary works.
- c) 23/02061/FPH 27 Lime Grove, Royston, Hertfordshire, SG8 7DJ  
Full Permission Householder: Single storey side extension and pitch roof over existing single storey side element. Insertion of ground floor front window following removal of existing garage door to facilitate garage conversion.
- d) 23/02073/FPH 59 Sun Hill, Royston, Hertfordshire, SG8 9AX  
Full Permission Householder: Single storey rear extension following demolition of existing rear conservatory. Front porch and insertion of ground floor front window following removal of existing garage door to facilitate garage conversion into habitable accommodation.
- e) 23/01837/FPH 89 Mill Road, Royston, Hertfordshire, SG8 7AJ  
Full Permission Householder: External rendering (wall insulation) to partial side elevations.
- f) 23/02058/FPH 21 Rosecomb, Royston, Hertfordshire, SG8 9FL  
Full Permission Householder: Single storey rear extension
- g) 23/01944/FP Unit 9, Jarman Way, Royston, Hertfordshire, SG8 5HW  
Full Planning Permission: Erection of a canopy
- h) 23/02151/FPH 72 Tennyson Close, Royston, Hertfordshire, SG8 5SZ  
Full Permission Householder: Single storey side extension.
- i) 23/02147/FPH 47 Hampshire Road, Royston, Hertfordshire, SG8 9FT  
Full Permission Householder: Retention of decking and pergola to side garden.

**5. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 6<sup>th</sup> November 2023