



# ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

28<sup>th</sup> May 2021

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in the Heritage Hall, Town Hall, Royston, on Monday 7<sup>th</sup> June 2021 at 7.30pm and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

**1. Apologies:**

To receive apologies for absence.

**2. Declarations of interest and dispensations.**

**2.1** To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an other declarable interest, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk [prior to the meeting](#).

**2.2** Town Clerk to receive written requests for dispensations for interests.

**2.3** To grant any requests for dispensation as appropriate.

**Town Hall, Melbourn Street, Royston, Herts., SG8 7DA**

**Tel/Answerphone: 01763 245484 Fax: 01763 248016**

**Email: [town.clerk@roystontowncouncil.gov.uk](mailto:town.clerk@roystontowncouncil.gov.uk)**

**3. Minutes:**

To approve as a correct record the minutes of the meetings of the Planning Committee held on:

- Monday 10<sup>th</sup> May 2021 (minutes 222/21 to 227/21, copy enclosed).
- Monday 17<sup>th</sup> May 2021 (minutes 52/22 to 56/22, copy enclosed).

**4. To consider and formulate a response to the following planning applications:**

- a) 21/01277/FP 62 Green Drift, Royston, Hertfordshire, SG8 5BX  
Full Planning Permission: Erection of one detached 4-bed dwelling including creation of vehicular access off Green Drift.
- b) 21/01504/FPH 47 King James Way, Royston, Hertfordshire, SG8 7EF  
Full Permission Householder: Single storey rear extension following demolition of existing rear conservatory.
- c) 21/01523/FPH 2 Fieldfare Way, Royston, Hertfordshire, SG8 7XR  
Full Permission Householder: First floor front extension over existing front elevation storeroom.
- d) 21/01580/FP 2 Coronation Avenue, Royston, Hertfordshire, SG8 9DJ  
Full Planning Permission: Erection of one detached 2-bed dwelling including creation of vehicular access off Coronation Avenue.
- e) 21/01566/FPH 28 Green Street, Royston, Hertfordshire, SG8 7BA  
Full Permission Householder: Single storey rear extension following demolition of existing conservatory.
- f) 21/01569/FPH 22 Rosecomb, Royston, Hertfordshire, SG8 9FJ  
Full Permission Householder: Insert a window to side and rear wall of existing detached garage to facilitate partial conversion of garage into habitable accommodation.
- g) 21/01497/FPH 51 Green Street, Royston, Hertfordshire, SG8 7BB  
Full Permission Householder: Single storey rear infill extension.
- h) 21/01628/FPH Old Orchard House, 40 Melbourn Road, Royston, Hertfordshire, SG8 7DF  
Full Permission Householder: Raise the existing roof ridge height and alterations to existing roof and insertion of dormer windows to existing front and rear elevation roof slopes to facilitate conversion of loft space into habitable accommodation.
- i) 21/01635/FPH 38 Poplar Drive, Royston, Hertfordshire, SG8 7ER  
Full Permission Householder: Single storey extension to existing front elevation porch.

**5. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 5<sup>th</sup> July 2021

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