



# ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

22<sup>nd</sup> October 2021

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in the Heritage Hall, Town Hall, Royston, on Monday 1<sup>st</sup> November 2021, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

**1. Apologies:**

To receive apologies for absence.

**2. Declarations of interest and dispensations.**

**2.1** To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an other declarable interest, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk [prior to the meeting](#).

**2.2** Town Clerk to receive written requests for dispensations for interests.

**2.3** To grant any requests for dispensation as appropriate.

**Town Hall, Melbourn Street, Royston, Herts., SG8 7DA**

**Tel/Answerphone: 01763 245484 Fax: 01763 248016**

**Email: [town.clerk@roystontowncouncil.gov.uk](mailto:town.clerk@roystontowncouncil.gov.uk)**

**3. Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 4<sup>th</sup> October 2021 (minutes 159/22 to 165/22, copy enclosed).

**4. To consider and formulate a response to the following planning applications:**

- a) 21/02741/FPH 93 Mill Road, Royston, Hertfordshire, SG8 7AJ  
Full Permission Householder: Single storey rear infill extension.
- b) 21/02752/FPH 10 Days Close, Royston, Hertfordshire, SG8 9DH  
Full Permission Householder: Erection of front elevation porch canopy, and part single storey, part two storey side extension following demolition of existing side elevation outbuilding.
- c) 21/02649/FP Unit 3, Anglian Business Park, Orchard Road, Royston, Hertfordshire, SG8 5TW  
Full Planning Permission: Installation of AHU on rear elevation.
- d) 21/02801/FPH 2 The Alms Houses, Queens Road, Royston, Hertfordshire, SG8 7AP  
Full Permission Householder: Replace existing front door, installation of air heat recovery system (MVHR) and insert dormer to existing rear roof slope to facilitate conversion of loft space into habitable accommodation.
- e) 21/02829/FPH Old Orchard House, 40 Melbourn Road, Royston, Hertfordshire, SG8 7DF  
Full Permission Householder: Raise the existing roof ridge height, alterations to existing roof and insertion of dormer window to existing front and roof lights to existing side and rear roof slopes to facilitate conversion of loft space into habitable accommodation (as a resubmission of planning permission 21/01628/FPH refused on 29.07.2021).
- f) 21/01985/FPH 72 Green Drift, Royston, Hertfordshire, SG8 5BT  
Full Permission Householder: Two storey front/side and rear extension following demolition of existing rear elevation extension (amended plans).
- g) 21/02875/FPH 2 Blake Close, Royston, Hertfordshire, SG8 5UX  
Full Permission Householder: Front infill extension, replace existing front garage door with a window, replace garage roof and extend garage to front elevation to facilitate conversion into habitable accommodation, and single storey rear extension following demolition of existing rear conservatory.
- h) 21/02891/FPH Stable House, Seven Rides, London Road, Royston, Hertfordshire, SG8 9LT  
Full Permission Householder: Rear conservatory following demolition of existing rear lean-to.

- i) 21/02881/FPH 89 Layston Park, Royston, Hertfordshire, SG8 9DT  
Full Permission Householder: Two storey side extension.
- j) 21/02950/FPH 8 Palace Gardens, Royston, Hertfordshire, SG8 5AD  
Full Permission Householder: Single storey rear infill extension and replace existing hipped roof to single storey side return with a flat roof following demolition of existing rear conservatory.
- k) 21/02938/FP 14 Ostler Court, Royston, Hertfordshire, SG8 5FH  
Full Planning Permission: Change of Use of existing amenity land to residential land including the removal of existing brick wall and the erection of 1.8 meter high timber panelled fencing.
- l) 21/02903/FPH 17 Priory Close, Royston, Hertfordshire, SG8 7DU  
Full Permission Householder: Single storey front extension following demolition of existing front porch.

**5. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 6<sup>th</sup> December 2021