



# ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

16<sup>th</sup> July 2021

To all Members of the Finance Committee

Dear Councillor,

The next meeting of the Finance Committee will be held in the Heritage Hall, Town Hall, Royston, on Monday 26<sup>th</sup> July 2021 at 7.30pm and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely,

*Caroline Mills*

Town Clerk

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

**1. Apologies:**

To receive apologies for absence.

**2. Declarations of interest and dispensations.**

**2.1** To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an other declarable interest, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

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- 2.2 Town Clerk to receive written requests for dispensations for interests.
- 2.3 To grant any requests for dispensation as appropriate.
3. **Approval of the Finance Committee Minutes:**  
To approve as a correct record the minutes of the Finance committee meeting held on:
  - 17<sup>th</sup> May 2021 (minutes 26/22 to 44/22, copy already circulated).
4. **Minutes of Sub-Committees and Working Party Meetings:**
  - a) Members to receive the notes of the Cave Advisory sub-committee meeting held on 26<sup>th</sup> May 2021 into the workings of the Council (copy enclosed).
  - b) Members to receive the minutes of the Cave Trust Fund committee meeting held on 15<sup>th</sup> June 2021 into the workings of the Council (copy enclosed).
  - c) Members to receive the notes of the Royston Markets Advisory sub-committee meeting held on 25<sup>th</sup> June 2021 into the workings of the Council (copy enclosed).
5. **Bank Reconciliation and Income and Expenditure:**
  - a) Members to receive and note the Bank Reconciliation for June 2021 (copy enclosed).
  - b) Members to receive and note the June 2021 Income and Expenditure report compared against budgets for 2021-2022 (copy enclosed).
6. **Accounts for Payment:**  
To resolve to approve the June 2021 accounts for payment and the transfers between the Town Council accounts (copy enclosed).
7. **Royston Museum request to use the Restart Grant to purchase a display case:**  
Members are to resolve to approve that the Restart Grant obtained for the Museum is used to purchase a new display case (report enclosed).
8. **Councillors' reports on Town Council activities and as representatives on outside organisations:**  
Members to give oral reports on the outside organisations on which they represent Royston Town Council and any Town Council activities. (Please notify the Town Clerk, by 4pm on the last working day prior to the meeting, if you intend to give a report).

Date of next meeting: 6<sup>th</sup> September 2021