



ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

21st January 2025

To all Members of Royston Town Council

Dear Councillor,

The next meeting of Royston Town Council will be held in Room 11, Town Hall, Royston, at **7.30pm on Monday 27th January 2025**, and you are summoned to attend.

The agenda is set out below. Please let me know if you are unable to attend.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Yours sincerely

Caroline Mills
Town Clerk

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

AGENDA

- 1. Apologies:**
To receive apologies for absence.

- 2. Declarations of interest and dispensations.**
 - 2.1** To receive declarations of interest from councillors on items on the agenda.
Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.
Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.
It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.
 - 2.2** Town Clerk to receive written requests for dispensations for interests.
 - 2.3** To grant any requests for dispensation as appropriate.

- 3. Budget and Precept Approval 2025-2026:**
 - a) Members are to resolve to note and approve the budget agreed by the Finance Committee for 2025-2026 (documents enclosed).
 - b) Members to agree the precept demand for 2025-2026 (documents enclosed).