



# ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

21<sup>st</sup> March 2022

To all Members of Royston Town Council

Dear Councillor,

The next meeting of Royston Town Council will be held in Room 11, Town Hall, Royston, at **7.30pm on Monday 28<sup>th</sup> March 2022**, and you are summoned to attend.

The agenda is set out below. Please let me know if you are unable to attend.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Yours sincerely

*Caroline Mills*

Town Clerk

Canon Reg Bailey from St John's Parish Church will lead the meeting in prayer.

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

**1. Apologies:**

To receive apologies for absence.

**2. Declarations of interest and dispensations.**

**2.1** To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

**2.2** Town Clerk to receive written requests for dispensations for interests.

**2.3** To grant any requests for dispensation as appropriate.

**Town Hall, Melbourn Street, Royston, Herts., SG8 7DA**

**Tel/Answerphone: 01763 245484 Fax: 01763 248016**

**Email: [town.clerk@roystontowncouncil.gov.uk](mailto:town.clerk@roystontowncouncil.gov.uk)**



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### 3. Town Mayor's Announcements:

The Mayor to report on events he has attended to represent the Town.

### 4. Minutes:

To approve as a correct record the minutes of the meeting of the Council held on:

- 17<sup>th</sup> January 2022 (minutes 244/22 to 261/22, copy enclosed).

### 5. Minutes of Committees:

To receive minutes of Committee meetings, which have already been adopted as a correct record, into the workings of the Council. Please note that these minutes are received for information purposes only as the relevant Committees are those which approve the minutes for accuracy.

- a) The meetings of the Planning Committee held on:
  - 10<sup>th</sup> January 2022 (minutes 227/22 to 232/22, copy already circulated)
  - 7<sup>th</sup> February 2022 (minutes 271/22 to 278/22, copy already circulated)
- b) The meeting of the Finance Committee held on:
  - 24<sup>th</sup> January 2022 (minutes 262/22 to 270/22, copy already circulated)
- c) The meeting of the General Purpose and Highways Committee held on:
  - 10<sup>th</sup> January 2022 (minutes 233/22 to 243/22, copy already circulated)

### 6. Minutes of Committees:

To receive minutes of Committee meetings, which have not already been adopted as a correct record, into the workings of the Council. Please note that these minutes are received for information purposes only as the relevant Committees are those which approve the minutes for accuracy.

- a) The meeting of the Finance Committee held on:
  - 28<sup>th</sup> February 2022 (minutes 279/22 to 291/22, copy enclosed)
- b) The meeting of the Planning Committee held on:
  - 7<sup>th</sup> March 2022 (minutes 292/22 to 301/22, copy enclosed)
- c) The meeting of the General Purposes and Highways Committee held on:
  - 14<sup>th</sup> March 2022 (minutes 302/22 to 314/22, copy enclosed)

### 7. Royston Town Council Investment Strategy 2022-2023:

Members are to resolve to agree an investment strategy for 2022-2023 (draft enclosed).

### 8. Clerk's Report

To receive a report from the Town Clerk (items for noting only).

Date of next meeting: 25<sup>th</sup> April 2022.

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