



ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

19th April 2022

To all Members of Royston Town Council

Dear Councillor,

The next meeting of Royston Town Council will be held in Room 11, Town Hall, Royston, at **7.30pm on Monday 25th April 2022**, and you are summoned to attend.

The agenda is set out below. Please let me know if you are unable to attend.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Yours sincerely

Caroline Mills

Town Clerk

Jonathan Scott from Royston Evangelical Church will lead the meeting in prayer.

AGENDA

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chairman of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

2.2 Town Clerk to receive written requests for dispensations for interests.

2.3 To grant any requests for dispensation as appropriate.

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA

Tel/Answerphone: 01763 245484 Fax: 01763 248016

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3. Town Mayor's Announcements:

The Mayor to report on events he has attended to represent the Town.

4. Minutes:

To approve as a correct record the minutes of the meeting of the Council held on:

- 28th March 2022 (minutes 315/22 to 323/22, copy enclosed).

5. Minutes of Committees:

To receive minutes of Committee meetings, which have not already been adopted as a correct record, into the workings of the Council. Please note that these minutes are received for information purposes only as the relevant Committees are those which approve the minutes for accuracy.

- a) The meeting of the Finance Committee held on:
 - 28th March 2022 (minutes 324/22 to 332/22, copy enclosed)
- b) The meeting of the Planning Committee held on:
 - 4th April 2022 (minutes 333/22 to 339/22, copy enclosed)

6. Accounts for payment:

To resolve to approve the April accounts for payment (copy enclosed).

7. To consider and formulate a response to the following planning applications:

- a) 22/00866/FPH 24 Sassoon Drive, Royston, Hertfordshire, SG8 5FR
Full Permission Householder: Single storey rear extension
- b) 22/00867/FPH 26 Sassoon Drive, Royston, Hertfordshire, SG8 5FR
Full Permission Householder: Single storey rear extension
- c) 22/00863/S73 Land between A505 and York Way, York Way, Royston, Hertfordshire
Section 73 Application: Variation of Condition 2 of planning permission 18/02892/FP granted on 19.08.2019 - to increase the eaves/ridge height of the units and remove the glass canopy on the front elevations as shown on plans 113-423-P-3.3 Rev E, 113-423-P-3.5 Rev B, 113-423-P-3.6 Rev B, 113-423-P3.7 Rev B
- d) 22/00885/FPH 59 Shepherd Close, Royston, Hertfordshire, SG8 9DF
Full Permission Householder: installation of front elevation wall mounted air source heat pump.
- e) 22/00965/FPH 15 Priory Lane, Royston, Hertfordshire, SG8 9DX
Full Permission Householder : Extension of existing flat roof to front elevation, replace front garage door with a window, insertion of rear box dormer and front and side rooflights in existing roofslopes to facilitate conversion of garage and loft space into habitable accommodation

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8. Updated list of planning decisions:

Members to note the updated list of planning decisions (attached).

9. Clerk's Report

To receive a report from the Town Clerk (items for noting only).

10. Exclusion of Press and public:

In view of the confidential nature of the business about to be transacted, it is proposed that in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

11. Tree Works at the Plantations:

- a) Members are to resolve to accept the recommended quote for both the 2 months and 6 months tree works that are required (information enclosed).
- b) Members are to resolve to agree to publish the full tree survey on the Town Council's website.

Date of next meeting: Full Council 16th May 2022.