



ROYSTON TOWN COUNCIL

Chief Officer: Paul Arnill MBE

21st January 2026

To all Members of the Finance Committee

Dear Councillor,

The next meeting of the **Finance Committee** will be held in Room 11, Town Hall, Royston, on Monday 26th January 2026, at 19:30hrs and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.roystontowncouncil.gov.uk.

Please let me know if you are unable to attend.

Yours sincerely,

Paul Arnill

Chief Officer



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AGENDA

Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Chief Officer, in advance of the meeting, if they wish to speak.

1. Apologies:

To receive apologies for absence.

Apologies received from: Cllr. Antony

Substitutions:

No Response:

2. Declarations of interest and dispensations.

2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which require they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Chief Officer prior to the meeting.

2.2 Chief Officer to receive written requests for dispensations for interests.

No written requests for dispensation received

3. Approval of the Finance Committee Minutes:

To approve as a correct record the minutes of the Finance Committee meeting held on 15th December 2025 (minutes 92/26 to 105/26).



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4. Accounts for Payment

Due to staff illness accounts paid for the month of December 2025 will be deferred to February 2026.

5. Bank Reconciliations

Due to staff illness the bank reconciliations will be presented at the next meeting on the 23rd February.

6. Bank Balances:

	10/12/2025	21/01/2026	
Business Current Account	£213,511.17	£180,113.47	
Mayor's Current Account	£16,716.87	£16,728.47	
Treasury Account	£600,094.55	£600,094.55	(Unallocated Funds)
Treasury Account	£50,127.00	£50,127.00	(Allocated to Stamford Yard)
The Leete Trust Account	£23,414.87	£23,771.55	
The Leete Deposit Account	£10,076.30	£10,076.30	
War Memorial Account	£5,967.19	£5,967.19	
CCLA Investment Account	£100,000.00	£100,000.00	
Cave Trust Account	£31,378.64	£31,378.64	

7. 2025/26 Financial Reports

The Finance Committee are requested to consider whether Financial Statements are required for 2025/26.

Chief Officer to brief the committee on advice from DCK Accounting Services.

Financial Closedown / AGAR Production

For information purposes DCKAS have been booked for late May to assist in closing down the year-end on our bookkeeping system and subsequent production of the 2025/26 AGAR report.

8. Hearts & Hope Event Funding Proposal

Request by Cllr. Adams for funding for this event.

9. Town Crier Regalia Proposal

The Chief Officer to address the Committee regarding the Town Crier Regalia Proposal.

10. Royston Town Council EV Commercial Van

The Chief Officer to address the Committee regarding the EV Commercial Van Proposal.



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Section 2

8. Exclusion of Press and public:

In view of the confidential nature of the business about to be transacted, it is proposed that in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

9. Staff matters:

Nothing to report.

10. Date of next meeting

Monday 23rd February 2026 at 19:30hrs.