



# ROYSTON TOWN COUNCIL

Town Clerk: Miss Caroline Mills PSLCC

26<sup>th</sup> February 2024

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee will be held in Room 11, Town Hall, Royston, on Monday 4<sup>th</sup> March 2024, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*  
Town Clerk

## AGENDA

### Climate and Biodiversity Emergency:

Chair to remind Members to be mindful of the climate and biodiversity emergency declared by Royston Town Council when making decisions on behalf of the council.

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement. Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak.

#### 1. Apologies:

To receive apologies for absence.

#### 2. Declarations of interest and dispensations.

##### 2.1 To receive declarations of interest from councillors on items on the agenda.

Members are reminded that they are required to notify the Chair of any declarations of interest in respect of any business set out in the agenda at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring other declarable interests, which requires they leave the room under the Code of Conduct, can speak on the item, if members of the public are allowed to speak, but must leave the room before the debate and vote.

It is up to a member to determine whether to make a declaration, however, if you should require any assistance, please consult the Town Clerk prior to the meeting.

##### 2.2 Town Clerk to receive written requests for dispensations for interests.

##### 2.3 To grant any requests for dispensation as appropriate.

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**3. Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 5<sup>th</sup> February 2024 (minutes 285/24 to 291/24, copy enclosed).

**4. To consider and formulate a response to the following planning applications:**

- a) 24/00095/FPH      68 Browning Close, Royston, Hertfordshire, SG8 7EY  
Full Permission Householder: Single storey rear extension.
- b) 24/00140/FP      Old Maltings Cottage, 3A Green Drift, Royston, Hertfordshire, SG8 5DB  
Full Planning Permission: Change of Use of part of ground floor commercial space to one 2-bed residential flat.
- c) 24/00201/FPH      12 Newmarket Road, Royston, Hertfordshire, SG8 7DY  
Two storey side extension and part two-storey part single storey rear extension following demolition of existing single storey side element. Raise roof height and replace existing roof covering, insertion of front and rear dormer windows and front and rear rooflights to facilitate conversion of loft space into habitable accommodation. Front open-sided entrance porch, alterations to existing fenestration arrangement including insertion of first floor side window and external rendering (as a resubmission of planning application reference 23/02391/FPH granted on 05.12.2023) (as amended by plans received on 12 and 13/02/2024).
- d) 24/00263/FPH      6 Brampton Road, Royston, Hertfordshire, SG8 9TA  
Full Permission Householder: Single storey rear extension following demolition of existing conservatory.
- e) 24/00264/FPH      14 Siskin Close, Royston, Hertfordshire, SG8 7XX  
Full Permission Householder: Single storey rear extension.
- f) 24/00280/FP      27D High Street, Royston, Hertfordshire, SG8 9AA  
Full Planning Permission: Change of use of ground floor unit from Sui Generis (Launderette) to Use Class E (Commercial, Business and Service).
- g) 24/00335/FPH      16 Normans Lane, Royston, Hertfordshire, SG8 9BS  
Full Permission Householder: Replace existing front and rear doors and existing front, rear and side windows.

**5. Street Naming – development at the rear of 5 Kneesworth Street, Royston:**

Members are asked to consider the proposal to name the five dwellings in the courtyard development 'Prince Louis Court'. The developer advised "My thoughts on the name is to tie in with the historic connection to King James, but slightly more up to date. I also don't believe there are any such referenced names within the area".

**6. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 8<sup>th</sup> April 2024.