



# ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

25<sup>th</sup> January 2021

To all Members of the Planning Committee

Dear Councillor

The next meeting of the Planning Committee has been arranged for Monday 1<sup>st</sup> February 2021 at 7.30pm and you are summoned to attend. **This will be a virtual meeting.**

The meeting is held in public, by video link using Zoom, in accordance with regulations issued under Section 78 of the Coronavirus Act 2020. To attend by video link, click here -

<https://zoom.us/j/94052822350?pwd=Z3NVVFcObEVRMUdsZ1gwZWtNSExidz09>

Meeting ID: 940 5282 2350 Passcode: Folder

or open Zoom and type in the Meeting ID: 940 5282 2350 and Passcode: Folder

To attend by phone, dial 0203 481 5240 or 0203 481 5237 and follow the prompts.

Meeting ID: 940 5282 2350 Passcode: 748528

The agenda is set out below.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Please let me know if you are unable to attend.

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council on items on the agenda. A maximum of 15 minutes is allocated to public participation and any individual member of the public shall have three minutes to deliver their statement.

Members of the public should contact the Town Clerk, in advance of the meeting, if they wish to speak. When they connect to the meeting, they will be held in a waiting room until the start of the meeting and muted until invited to speak by the Chair.

#### 1. Apologies:

To receive apologies for absence.

Town Hall, Melbourn Street, Royston, Herts., SG8 7DA  
Tel/Answerphone: 01763 245484 Fax: 01763 248016  
Email: [town.clerk@roystontowncouncil.gov.uk](mailto:town.clerk@roystontowncouncil.gov.uk)

**2. Declarations of interest and dispensations:**

**2.1 To receive declarations of interest from councillors on items on the agenda:**

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest or Other Pecuniary interest and you are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an Other Pecuniary interest, which requires they leave the room under Paragraph 12 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.

N.B. It is up to a member to determine whether to make a Declaration. However, if you should require any assistance, please consult the Town Clerk prior to the meeting.

**2.2** Town Clerk to receive written requests for dispensations for interests.

**2.3** To grant any requests for dispensation as appropriate.

**3. Minutes:**

To approve as a correct record the minutes of the meeting of the Planning Committee held on:

- Monday 11<sup>th</sup> January 2021 (minutes 119/21 to 125/21, copy enclosed).

**4. To consider and formulate a response to the following planning applications:**

- a) 20/02656/FPH 15 Garden Lane, Royston, Hertfordshire, SG8 9EH  
Full Permission Householder: Extension and renovation of existing dwelling involving excavations under existing footprint to provide two additional storeys – a ground and upper ground floor; two storey side extension; raised garden to south elevation with covered car parking area and bike store below; new retaining wall to south boundary; addition of solar panels to front and rear roof slopes; replacement alterations to fenestration, levelling of rear garden and ancillary works following demolition of existing rear extensions.
- b) 20/03023/FP 11 Jarman Way, Royston, Hertfordshire, SG8 5HW.  
Full Planning Permission: Siting of portacabin for a temporary period of 2 years.
- c) 21/00025/FPH 48 Baldock Road, Royston, Hertfordshire, SG8 5BJ.  
Full Permission Householder: Single storey side extension and extend and raise roof ridge height of existing detached garage to form a two storey building with office space on the first floor.
- d) 21/00060/FPH 44 Field Crescent, Royston, Hertfordshire, SG8 7LA.  
Full Permission Householder: Single storey front extension.
- e) 21/00159/FPH 3 Haywoods Lane, Royston, Hertfordshire, SG8 7DN.  
Full Permission Householder: Single storey rear extension and re-pitching of existing roof following demolition of existing rear conservatory.
- f) 21/00127/LBC 32a Kneesworth Street, Royston, Hertfordshire, SG8 5AB.  
Listed Building Consent: Internal alterations.

**5. Updated list of planning decisions:**

Members to note the updated list of planning decisions (attached).

Date of next meeting: 1<sup>st</sup> March 2021