

# Royston Town Council



## JOB VACANCIES

### **Caretaker/Cleaner/Market Assistant**

**2 Part Time positions available – Min 20 hours each per week**

**Various shifts to include daytime, evenings and weekends**

**Weekday Caretaker/Cleaner shifts - £10.50 per hour**

**Weekend Caretaker shifts - £12.00 per hour**

**Market shifts - £11.00/£12.50 per hour Wednesdays/Saturdays**

**Enrolment into the Local Government Pension Scheme**

Part-time varied working pattern.

A flexible approach to work hours is essential.

Caretaker duties include; opening and closing of the building, setting up of tables and chairs, clearing equipment away after use and securing the premises.

Cleaning shifts comprise general cleaning duties in both the upper and lower halls at the Town Hall.

Market Assistant shifts Wednesday and Saturday, early shift 6am and afternoon shift 12.00pm, approximately 3 hours each.

The jobs can be flexibly structured so please enquire further if you have a specific interest in one of the roles.

Applicants will need to be used to working on their own initiative and dealing with the general public.

Application form and job description are available online at

[www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk)

or call into the offices at Royston Town Council

Melbourn Street, Royston, Herts SG8 7DA.

Tel: 01763 245484

Email: [admin@roystontowncouncil.gov.uk](mailto:admin@roystontowncouncil.gov.uk)

Closing Date: Monday 31<sup>st</sup> October 2022