



ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

23rd July 2018

To all Members of the Finance Committee

Dear Councillor

The next meeting of the Finance Committee has been arranged for **Monday 30th July 2018** in Room 11, Town Hall, Royston, at 7.30pm, and you are summoned to attend. The agenda is set out below.

Please let me know if you are unable to attend.

Members of the public and press are invited to attend.

Yours sincerely

Caroline Mills

Town Clerk

AGENDA

PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council, any member of the Public shall have three minutes to deliver their statement.

(Members of the public should let the Town Clerk know if they wish to speak.)

1. **Apologies:**

To receive apologies for absence.

2. **Declarations of interest and dispensations**

2.1 To receive declarations of interest from councillors on items on the agenda:

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest (Code of Conduct Appendix A) or Other Pecuniary interest (Code of Conduct Appendix B) and you are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an Other Pecuniary interest, which requires they leave the room under Paragraph 12 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.

N.B. It is up to a Member to determine whether to make a Declaration. However, if you should require any assistance, please consult Town Clerk prior to the meeting.

2.2 Town Clerk to receive written requests for dispensations for disclosable pecuniary interests and other pecuniary interest (if any).

2.3 To grant any requests for dispensation as appropriate.



ROYSTON TOWN COUNCIL



Town Clerk: Miss Caroline Mills PSLCC

3. Approval of Finance Committee Minutes:

To approve as a correct record the minutes of the Finance Committee meeting held on

- 25th June 2018 (minutes 96/19 to 105/19, copy enclosed).

4. Minutes of Sub-Committees and Working Party Meetings:

- To receive the notes of the Markets Advisory Sub-Committee meeting held on Monday 2nd July 2018 (copy enclosed).
- To receive the minutes of the meeting of the Cave Trust Fund Committee held on Tuesday 11th July 2018 into the workings of the Council (copy enclosed).

5. Bank Reconciliation and Income and Expenditure:

- i) Members to receive the Bank Reconciliation for June 2018 (copy enclosed).
- ii) Members to receive the April to June Income and Expenditure report compared against budgets for 2018-2019 (copy enclosed).

6. Accounts for Payment:

To approve the July 2018 accounts for payment and the transfers between the Town Council accounts (copy enclosed).

7. Market Hill Rooms Security:

Members to receive a report on recent incidents at Market Hill Rooms and agree improved security measures (copy enclosed).

8. Exclusion of Press and Public:

In view of the confidential nature of the business about to be transacted, it is proposed that, in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

9. Royston Cave:

Members to receive an update regarding the management of the Cave (copy enclosed).

10. Staff Matters:

Members to receive a report from the Town Clerk.

11. Councillors as Representatives on Outside Organisations:

Members to give oral reports on the outside organisations on which they represent Royston Town Council. (Please notify the Town Clerk if you intend to give a report).

Dates of next meeting: 3rd September 2018 and 24th September 2018.