

MINUTES of the meeting of the **FINANCE COMMITTEE** held on Monday, 25th June 2018 in Room 11, Town Hall, Royston at 8.10pm.

PRESENT: Councillor Davison in the chair.
Councillors Bourke-Waite, Brown, Harrison, Hughes, Leggett, FJ Smith, Stanier, Squire-Smith and Swallow

In attendance: Town Clerk
Town Councillors Inwood, Perry and P Smith.
County Councillors Hill and Jarvis, District Councillors Green & Hunter.

96/19 APOLOGIES FOR ABSENCE:

There were none.

97/19 DECLARATIONS OF INTEREST AND DISPENSATIONS:

There were none.

98/19 APPROVAL OF FINANCE COMMITTEE MINUTES:

It was **RESOLVED** to approve as a correct record, the minutes of the Finance Committee meetings held on:

- 14th May 2018 (minutes 26/19 to 42/19)
- 21st May 2018 (minutes 52/19 to 58/19)

The minutes were signed by the Chairman.

99/19 MINUTES OF SUB-COMMITTEES AND WORKING PARTY MEETINGS:

- i) It was **RESOLVED** to receive the minutes of the Royston Cave Trust Fund meeting held on 5th June 2018 into the workings of the Council.
- ii) It was **RESOLVED** to receive the notes of the Cemetery Working Party Meeting held on 6th June 2018 into the workings of the Council.
- iii) It was **RESOLVED** to receive the minutes of the Museum Advisory Sub-Committee meeting held on 14th June 2018 (minutes 70/19 to 79/19) into the workings of the Council.

100/19 BANK RECONCILIATION AND INCOME AND EXPENDITURE:

- i) Members received and **APPROVED** the Bank Reconciliation for May 2018.
- ii) Members received and **APPROVED** the May Income and Expenditure report compared against budgets for 2018-2019.

101/19 ACCOUNTS FOR PAYMENT:

Members **APPROVED** the June 2018 accounts for payment and the transfers between the Town Council accounts.

102/19 MEMBERS APPOINTMENTS TO COMMITTEES:

- i) Members **AGREED** the appointment of Councillors Coll and Perry to the Museum Advisory Sub-Committee.
- ii) Members **AGREED** the appointment of Councillor Harrison to the Cemetery Working Party.

103/19 WAR MEMORIAL PROJECT FUNDING:

Members received a report from the Town Clerk on the funding for the reparation and renovation of Royston War Memorial (copy attached to minutes). There is a small shortfall in total funding but this does include contingencies of approximately £3,000. Members **RESOLVED** to agree that the shortfall in funding for the project of £1,790.15 be taken from general reserves if required.

104/19 EXCLUSION OF PRESS AND PUBLIC:

It was **RESOLVED** that in view of the confidential nature of the business about to be transacted, that, in the public interest, the public and press be excluded from the remainder of the meeting under the provision of the Public Bodies (Admission of Meetings) Act 1960.

105/19 ROYSTON CAVE:

Members received a report on the current management and operation of the Cave. The Cave is currently managed by the Royston and District Local History Society on behalf of Royston Town Council. Members discussed the current system and agreed that changes need to be investigated and implemented due to the resignation of the long standing Cave Manager from 30th September 2018, lack of formal management structure and procedures, and decisions being made on the future management of the Cave without consultation with the Town Council.

Members **RESOLVED** that:

- i. The Town Council should seek to recover the management of Royston Cave with immediate effect.
- ii. An interim service arrangement should be put in place until Royston Town Council decides on a longer term structure. This interim arrangement should be delegated to the Leader of the Council, Councillor John Davison and the Town Clerk who should report back to Finance Committee at a later date with proposals detailing how the Cave will be run in the longer term.
- iii. It should be put on record that thanks are given to the History Society for the work that they have previously done and the Town Council will support their efforts in promoting history in the town.

The date of the next meeting will be Monday 30th July 2018.

There being no further business the Chairman closed the meeting at 8.55 pm.

Signed: _____
Chairman

Date _____