

MINUTES of the meeting of the **PLANNING COMMITTEE** held in the Heritage Hall, Town Hall, Royston at 8.26 pm on Monday, 14th May 2018.

PRESENT: Councillor Leggett (Town Mayor in the Chair)
Councillors Coll, Davison, Inwood, Phillips, FJ Smith, P Smith, Squire-Smith and Stanier.

In attendance: Town Clerk
Assistant Town Clerk
Administration Assistant

48/19 APPOINTMENT OF CHAIRMAN:

It was **RESOLVED** that Councillor Phillips be appointed as Chairman for the ensuing year. Councillor Phillips took the Chair.

49/19 APPOINTMENT OF VICE CHAIRMAN:

It was **RESOLVED** that Councillor Davison be appointed as Vice-Chairman for the ensuing year.

50/19 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Councillor Perry.

51/19 DELEGATION OF POWERS AND DUTIES:

The Committee noted that the powers and duties of the Council in regard to matters under the Town and Country Planning Acts be delegated to the Planning Committee; and that the Committee shall appoint Sub-Committees and Working parties as appropriate. That the Chairman and Vice Chairman and the Town Clerk be delegated to give a response to planning applications if there is a time constraint on the response required.

There being no further business the Chairman closed the meeting at 8.27p.m.

Date of next meeting 21st May 2018

Signed: _____
Chairman

Date _____