

**MINUTES** of the meeting of the **GENERAL PURPOSE & HIGHWAYS COMMITTEE** held in the Heritage Hall, Town Hall, Royston at 8.20 pm on Monday, 14<sup>th</sup> May 2018.

**PRESENT:** Councillor Leggett (Town Mayor) in the Chair.  
Councillors Coll, Harrison, Inwood, Phillips, P Smith and Swallow.

**In attendance:** Town Clerk, Assistant Town Clerk, Administration Assistant  
Town Councillors Davison, Harrison, FJ Smith, Squire-Smith and Stanier.

**43/19 APPOINTMENT OF CHAIRMAN:**

It was **RESOLVED** that Councillor Harrison be appointed Chairman for the ensuing year. Councillor Harrison took the Chair.

**44/19 APPOINTMENT OF VICE CHAIRMAN:**

It was **RESOLVED** that Councillor Swallow be appointed Vice-Chairman for the ensuing year.

**45/19 APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Councillors Bourke-Waite, Brown, Hughes and Perry.

**46/19 DELEGATION OF POWERS AND DUTIES:**

The Committee noted that the considerations, powers and duties in regard to:

- (i) footpaths, street lighting and open spaces be delegated to the General Purposes & Highways Committee together with:
- (ii) the considerations in regard to Highways & Transport matters, and that the General Purposes & Highways Committee be delegated to make representations to the North Hertfordshire District Council and such other bodies as they may consider necessary, and that the Committee shall appoint Sub-Committees and Working Parties as appropriate.

**47/19 NATURALLY ROYSTON WORKING PARTY:**

It was **RESOLVED** that Councillors Phillips and Swallow be appointed to the Naturally Royston Working Party, with two vacancies.

Members noted the following terms of reference:

The Working Party investigate and make recommendations to the Town Council on improvements to the Town's environments and help raise the profile of the Town. The working party cannot make any decisions on behalf of the Town Council but may prepare reports or make recommendations for consideration by the Town Council. Prior to submission to the Town Council, the Clerk will review to ensure recommendations adhere to best practice, good governance and statutory guidelines.

Date of next meeting: 16th July 2018.

There being no further business the Chairman closed the meeting at 8.25 pm.

Signed: \_\_\_\_\_  
Chairman

Date \_\_\_\_\_