



# ROYSTON TOWN COUNCIL



**Town Clerk:** Mrs. Susan Thornton-Björk

16<sup>th</sup> October 2017

To all Members of the Finance Committee

Dear Councillor

The next meeting of the Finance Committee has been arranged for **Monday 23<sup>rd</sup> October 2017** in Room 11, Town Hall, Royston, immediately following the Planning Committee meeting, and you are summoned to attend. The agenda is set out below.

Please let me know if you are unable to attend.

Members of the public and press are invited to attend.

Yours sincerely  
*Susan Thornton-Björk*

Town Clerk

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council, any member of the Public shall have three minutes to deliver their statement.  
(Members of the public should let the Town Clerk know if they wish to speak.)

1. **Apologies:**

To receive apologies for absence.

2. **Declarations of interest and dispensations**

**2.1 To receive declarations of interest from councillors on items on the agenda:**

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest (Code of Conduct Appendix A) or Other Pecuniary interest (Code of Conduct Appendix B) and you are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an Other Pecuniary interest, which requires they leave the room under Paragraph 12 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.

N.B. It is up to a Member to determine whether to make a Declaration. However, if you should require any assistance, please consult Town Clerk prior to the meeting.

**2.2** Town Clerk or Deputy to receive written requests for dispensations for disclosable pecuniary interests and other pecuniary interest (if any).



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**2.3** To grant any requests for dispensation as appropriate.

**3. Approval of Finance Committee Minutes:**

To approve as a correct record the minutes of the Finance Committee meeting held on

- 25<sup>th</sup> September 2017 (minutes 183/18 to 193/18, copy enclosed).

**4. Minutes of Sub-Committees and Working Party Meetings:**

- To receive the notes of the Royston Markets Advisory Sub-Committee meeting held on Wednesday 27<sup>th</sup> September 2017 into the workings of the Council (copy enclosed).
- To receive the notes of the Royston Allotments and Gardens Association (RAGA) meeting held on Monday 9<sup>th</sup> October 2017 into the workings of the Council (copy enclosed).
- To receive the notes of the May Fayre Working Party meeting held on Tuesday 19<sup>th</sup> September 2017 into the workings of the Council (copy enclosed).
- To receive the notes of the Museum Advisory Sub-Committee meeting held on Thursday 14<sup>th</sup> September 2017 into the workings of the Council (copy enclosed).

**5. Accounts for Payment:**

To approve the October 2017 accounts for payment and the transfers between the Town Council accounts (copy enclosed).

**6. Bank Reconciliation and Income & Expenditure:**

- Members to receive the Bank Reconciliation for September 2017 (copy enclosed).
- Members to receive the September 2017 Income & Expenditure report compared against budgets for 2017-2018 (copy enclosed).

**7 Refund of donation £25,000:**

Members to note that the donation of £25,000 received towards the development of a new cemetery in Royston will now be paid back to the donator as no available land has been forthcoming for the development.

**8. Community Toilet Scheme:**

- To update members on the progress of the proposed scheme.
- Members to discuss and agree what financial contribution should be made to any business that agrees to be part of the scheme.

**9. Councillors as Representatives on Outside Organisations:**

Members to give oral reports on the outside organisations on which they represent Royston Town Council. (Please notify the Town Clerk if you intend to give a report).

Date of next meeting: 27<sup>th</sup> November 2017