



# ROYSTON TOWN COUNCIL



**Town Clerk:** Miss Caroline Mills PLSCC

9<sup>th</sup> August 2019

To all Members of the Finance Committee

Dear Councillor

The next meeting of the Finance Committee has been arranged for **Monday 2<sup>nd</sup> September 2019 at 7.30pm** in Room 11, Town Hall, Royston and you are summoned to attend. The agenda is set out below. Please let me know if you are unable to attend.

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website [www.roystontowncouncil.gov.uk](http://www.roystontowncouncil.gov.uk).

Yours sincerely

*Caroline Mills*

Town Clerk

## AGENDA

### PUBLIC PARTICIPATION

Time will be set aside for members of the public to address the Council, any member of the Public shall have three minutes to deliver their statement.

(Members of the public should let the Town Clerk know if they wish to speak.)

1. **Apologies:**

To receive apologies for absence.

2. **Declarations of interest and dispensations**

**2.1 To receive declarations of interest from councillors on items on the agenda:**

Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest or Other Pecuniary interest and you are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda.

Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring an Other Pecuniary interest, which requires they leave the room under Paragraph 12 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.

N.B. It is up to a Member to determine whether to make a Declaration. However, if you should require any assistance, please consult the Town Clerk prior to the meeting.

**2.2** Town Clerk to receive written requests for dispensations for disclosable pecuniary interests and other pecuniary interest (if any).

**2.3** To grant any requests for dispensation as appropriate.



# ROYSTON TOWN COUNCIL



**Town Clerk:** Miss Caroline Mills PLSCC

**3. Approval of Finance Committee Minutes:**

To approve as a correct record the minutes of the Finance committee meeting held on

- 29<sup>th</sup> July 2019 (minutes 125/20 to 134/20, copy enclosed).

**4. Bank Reconciliation and Income and Expenditure:**

- i) Members to receive and note the Bank Reconciliation for July 2019 (copy enclosed).
- ii) Members to receive and note the July 2019 Income and Expenditure report compared against budgets for 2019-2020 (copy enclosed).

**5. Accounts for Payment:**

To approve the August 2019 accounts for payment and the transfers between the Town Council accounts (copy enclosed).

**6. Councillors as Representatives on Outside Organisations:**

Members to give oral reports on the outside organisations on which they represent Royston Town Council. (Please notify the Town Clerk, prior to 4pm on the last working day prior to the meeting, if you intend to give a report).

**7. Exclusion of Press and public:**

In view of the confidential nature of the business about to be transacted, it is proposed that in the public interest, the public and press be excluded from the remainder of the meeting under the provision of The Public Bodies (Admission to Meetings) Act 1960.

**8. Staff matters:**

Members to receive an update on staff matters.

Date of next meeting: 30<sup>th</sup> September 2019