

**MINUTES** of the meeting of the **MUSEUM SUB-COMMITTEE** held on Thursday 15<sup>th</sup> January 2009 in the Committee Room, Town Hall, Royston at 7.p.m.

**PRESENT:** Mr. Les. Baker (in the Chair)  
Councillors, Mayne & Smith  
Museum Trustees: Peter Ketteringham, Philip Smith, Jenny Smith, & Mike Lawrence, Shirley Thrussell, Friends of Royston Museum, Betty Skyrme Royston & District Local History Society  
NHDC Museum Curator officer Ros Allwood.  
Royston Town Council officers: Susan Thornton-Björk (Town Clerk) and Carole Kaszak (Curator)

**292/09 APOLOGIES**

Apologies for absence were received from: Councillor Beardwell & Prime,

**293/09 MINUTES:**

The minutes of the 9<sup>th</sup> October 2008 were approved and signed as a correct record of the meeting.

**294/09 CURATOR'S REPORT:** (copy attached to minute book)

Carole updated the committee on her report.

Carole said she had not received any feedback yet from the council, Susan explained it was on the Finance Agenda for Monday 19<sup>th</sup> Jan 09. It was agreed to discuss the tapestry further under Any Other Business.

Carole reported she had received good feedback from the Roman Way First School visit.

Lots of Friends had attended the Mulled Wine Morning.

The National Curriculum training on the 27<sup>th</sup> January has been postponed.

The photographs from the Crow have now all been identified and the committee's thanks went to Mike, Phil, Les and Peter for going through and logging all the photos.

Donations received:

- A book called 'How to Identify Prints' by Bamber Gascoigne which will be kept in the museums reference library.
- A colour printer from the chairman

Thanks were given to Carole for her report.

**295/09 HERTFORDSHIRE BOOK LAUNCH: 29<sup>th</sup> January 09**

The book launch is being hosted by the Friends of the Museum. The Mayor and the Chairman of the Friends will say a few words.

**296/09 VISIT TO MILL GREEN AND STEVENAGE MUSEUMS:**

The Chairman reported a visit to these 2 museums had taken place. The Working Party members have yet to meet and discuss what they saw. Phil Smith had been trying to get an idea of how much Roller Racking would cost for the store-room. Ros Allwood said that she had details of costings in her office.

#### **297/09 MUSEUM FUNDING and GRANTS:**

The grant application to NHDC was not included at the last Area Committee meeting and would be discussed at the next meeting on the 21<sup>st</sup> January 09.

There were a number of areas being identified for obtaining grants. At the last Royston & District Area Committee meeting, members proposed that investment proposals for the museum be included in next year's budget. Members recorded their thanks to the District Councillors on the Area Committee for their support for the museum.

#### **298/09 REPAIRS and WORKS REQUIRED:**

- A new fire exit door had now been installed
- Measurements had been taken to make a guard for the boiler; this was required by the insurers of the building.
- The boiler has now been serviced
- A quote for a high neck tap had been received approx £80 – after discussion it was agreed to arrange to have this done.

#### **299/09 ANY OTHER BUSINESS:**

Peter Ketteringham said he would like the opportunity to be part of the Tapestry working Party. He also said that a professional designer should be asked to design a new lay-out of the museum for when the tapestry was finished. The cost of a designer was likely to be under £2000 and this could be paid for out of the funds raised for the tapestry so far.

Ros said there were a number of specialist design firms that could help with this project. First stage would be to talk to Nic Boyer in February when he visits the museum and also to contact the Hub museum at Luton. All members agreed that this was the way to proceed.

Carole reported that somebody who runs a theatre company had contacted her about doing an adaptation of Jacks War Diary. She was not sure how this would affect the copyright. After further discussion it was decided to ask for an application from the lady in writing so this then could be looked into further.

There being no other business the chairman closed the meeting at 8.30pm.

Date of next meeting 16<sup>th</sup> April 2009