

**MINUTES** of the meeting of the **MUSEUM SUB-COMMITTEE** held on Thursday 24<sup>th</sup> July 2008 in the Committee Room, Town Hall, Royston at 7.p.m.

**PRESENT:**

Mr. Les. Baker (in the Chair)  
Councillors Beardwell, Berry, Mayne & Smith  
Museum Trustees: Peter Ketteringham, Philip Smith, Jenny Smith, Shirley Thrussell Royston & District Local History Society and Mike Lawrence  
NHDC Museum Curator officer Ros Allwood  
Royston Town Council officers: Susan Thornton-Björk (Town Clerk) and Carole Kaszak (Curator)

**APOLOGIES**

Apologies for absence were received from: Councillor Prime and Betty Skyrme Friends of Royston Museum

**MINUTES:**

The minutes of the 17<sup>th</sup> April 2008 were approved and signed as a correct record of the meeting.

**MUSEUM ACCREDITATION:**

Carole reported that the museum had passed the Accreditation process and now had Full Accreditation status. This means the museum has achieved approved standards in museum management, collection care and public services, and is suitable for housing collections which form part of our common heritage as well as worthy of receiving support from public sources.

Members congratulated Carole and the Committee thanked her for all the hard work she had put in for the museum to achieve this.

A small celebration would be held after the meeting which was provided by the Chairman. Members thanked the Chairman for this.

It was agreed to ask Sam Rowlands if he would present the certificate to the Museum.

**CURATORS REPORT:** (copy attached to the minute book):

- Visitors Comment Cards – Carole reported that the comment cards had been well received and it was hoped to do them again in August and possible when the Arts Festival is on. Because of the cost of card it was too expensive to run them all the time.
- The museum will be open of Sunday of the Arts Festival weekend, 28<sup>th</sup> September
- Visit from Crime Prevention Officer, it was suggested that bars be put on the downstairs windows.
- Members of the Fire Brigade visited the museum and fitted two extra smoke alarms
- There will be two children's workshops in August (13<sup>th</sup> & 14<sup>th</sup>) – and these will also be run on the Arts Festival weekend.

**NOTICE BOARDS AND SIGNS:**

